

MAY 21, 2018

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Louis Radkowski on Monday, May 21, 2018 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on May 18, 2018, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG AND MOMENT OF PRAYER

The pledge to the flag was led by members of Boy Scout Troop 199

Councilman Pletcher recited a short prayer for the victims of the Santa Fe, Texas school shooting.

ROLL CALL

Present: Mayor Louis Radkowski, Bob Mohr, Chris Pletcher, Andrew Mohny, Margie Brown, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

Deputy Mayor Gregory Gebauer and Nedward Jacob were excused.

City Staff: Hannah Brock, HR Specialist and PR Officer

VISITORS

Visitors included: Amy Cherry, Richard Sadley, Terry Detsch, Dominic Gismondi, Dylan Weidow, Tyler Luckenbill, Steve Luckenbill, Alex Luckenbill, Elias Nedimyer, Garrett Weinzierl, Jacob Nedimyer, Stephen Rupprecht, Matthew Wehler, Andy Weinzierl, Konner Horchen, Laura Horchen, Timmy Hetrick, Nick Gismondi, Valerie Nedimyer, Stephanie Hetrick, Joe Rupprecht, Steve Wehler, Carol Muhitch and Warren Stewart.

APPROVAL OF MINUTES

No minutes were available for approval

No minutes were available for approval.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments on agenda topics.

MAYOR'S REPORT

Mayor Radkowski reported the following:

Met with citizens concerned with affordable housing

Meeting tomorrow with Planning expert regarding housing

Multi-modal study update should be received this week

Mayor and the Manager met with the City of Warren officials and staff

Attending the PML District meeting in Corry – considering hosting next year's meeting in St. Marys

Participated in the National Day of Prayer event

Met with individuals interested in creating a network of ATV trails in and around the County.

MANAGER'S REPORT

Manager Pearson reported the following:

Thanked all involved in the Emergency Management Center during the recent storm.

Special thanks to Gregory Gebauer and Mark Schaut for getting the system for the City up and running, especially since the County's system was down for a short period of time.

Manager, Chief of Police and the Parking Enforcement Officer met with representatives of "Meter Feeder".

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Thanked the St. Marys Legion for their work for the Memorial Day events scheduled for Monday.

SOLICITOR'S REPORT

Solicitor Wagner had nothing to report.

TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report for April 30, 2018:

As of the end of April the City collected 19 percent of the current Real Estate Tax Revenue, down from last year of 23 percent and in 2016 the City collected 20 percent. Earned Income Tax collected as of April 30, 2018 was \$467,332; down from last year of \$484,442 and in 2016 the City collected \$476,935. As of May 10th, of this year the City collected \$3,408,378 in current Real Estate Taxes and last year the City collected \$3,389,974. Total outstanding as of May 10, 2018 was \$604,295 and as of May 10, 2017 total outstanding was \$605,993. Sewage Treatment Fund cash on hand as of April 30, 2018 was \$1,445,593; as of April 30, 2017, it was \$1,384,492; and for April 30, 2016 it was \$1,103,069. Fund balance for the Sewage Treatment Fund for April of 2018 was \$3,777,360 for 2017 it was \$3,566,009 and for 2016 it was \$3,182,583.

LEGISLATIVE ACTION:
Request from Red Cross

The following annual request was presented from the American Red Cross:

The Parking Enforcement Officer to honor blood donor placards that are properly displayed on the vehicle dashboard in the parking lot and metered areas surrounding the Moose Club during their monthly blood drive. A list of specified monthly dates were provided.

Motion

Bob Mohr made a motion to approve the request, seconded by Andrew Mohny.

Chris Pletcher questioned if the placard could be used for more than one time and Manager Pearson responded yes.

Chris Pletcher suggested the placard have a date on it.

Motion Passed

All were in favor to approve the request.

Award of Bids:
Stone

Manager Pearson stated the following bids were opened on May 8th, 2018 for the yearly supply of stone:

Hanson Aggregates, Montoursville, PA

2a Limestone Color	\$19.50
#3 Limestone	\$23.50
1b Limestone	No Bid
2b Limestone	\$22.50
Driving Surface Aggregate	\$26.50
Native Pit Stone	No Bid

G.O. Hawbaker, State College, PA

2a Limestone Color	\$23.94
#3 Limestone	\$26.94
1b Limestone	\$30.94
2b Limestone	\$25.94
Driving Surface Aggregate	\$27.94
Native Pit Stone	No Bid

J.M. DeLullo Stone, Kersey, PA

2a Limestone Color	\$20.85
#3 Limestone	\$23.25

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1b Limestone	\$27.85
2b Limestone	\$22.80
Driving Surface Aggregate	\$25.85
Native Pit Stone	\$17.55

Bucktail Excavators, St. Marys, PA

2a Limestone Color	\$17.67
#3 Limestone	\$21.42
1b Limestone	\$23.92
2b Limestone	\$19.92
Driving Surface Aggregate	\$22.67
Native Pit Stone	\$10.95

It was recommended the bids be awarded as follows:
 2a Limestone Color - Bucktail Excavators - \$17.67
 #3 Limestone - Bucktail Excavators - \$21.42
 1b Limestone - Bucktail Excavators - \$23.92
 2b Limestone - Bucktail Excavators - \$19.92
 Driving Surface Aggregate - Bucktail Excavators - \$22.67
 Native Pit Stone - Bucktail Excavators - 10.95

Motion

Andrew Mohney made a motion to award the bids as recommended, seconded by Chris Pletcher.

Question

Margie Brown asked if total amounts were available and Manager Pearson responded the total is unknown, but would stay within the annual budgeted amount.

Motion Passed

All were in favor to award the bids as recommended.

Dust Control

Manager Pearson stated the following bids were opened for the annual supply of dust control:

	E2/E3	MC70/MC30
Jefferson Paving, Brookville, PA	\$1.85	\$2.86
Midland Asphalt Materials, Bloomsburg, PA	\$1.97	\$2.83

It was recommended to award Jefferson Paving the E2/E3 bid (\$1.85) and Midland Asphalt Material the MC70/MC30 bid (\$2.83) as lowest bidders.

Motion Passed

Bob Mohr made a motion to award the bids as recommended, seconded by Margie Brown and all were in favor.

Consider for publication: An Ordinance amending City Code regarding parking regulations

An Ordinance amending the City Code by removing the metered parking zone on the east side of South Michael Street was presented for publication.

Motion Passed

Chris Pletcher made a motion to publish the ordinance as presented, seconded by Bob Mohr and all were in favor.

Appointment to the Recreation board

Chris Pletcher nominated Angela Regulski to be appointed to the Recreation Board as recommended (to fill the unexpired term of Jim Wolf), seconded by Andrew Mohney and all were in favor.

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Bond Project (Phase IV 2018 Candidate List)

#	Project	Total Cost	City Funds		Comments
			Bond	Grant	
1	Curb Replacement on Chestnut St.	\$125,000	\$125,000		Redo the curb on Chestnut St. from West Mill to Race St. The curb is significantly below the road and deteriorated after years of repaving and needs to be redone.
2	Brusselles Street Walking Bridge	\$50,000	\$25,000	\$25,000	Submitting a Growing Greener Grant request for \$25,000 that requires a 50 percent match. We have already talked to North Central and need to show the funds are available to submit the grant application.
		\$175,000	\$150,000	\$25,000	

Phase I	\$490,462
Phase II	\$201,000
Phase III	\$695,000
Phase IV	\$150,000
Total	\$1,536,462
Bond Total:	\$1,800,000
Funds Left:	\$263,538

Phase IV Bond Expenditures

Manager Pearson explained the items on the above Bond Project Phase IV Candidate List.

Motion

Andrew Mohny made a motion to approve the above listed projects, seconded by Chris Pletcher.

Question

Margie Brown questioned the location of the walking bridge and it was clarified as connecting the proposed park on Depot St. to Brusselles St.

Motion Passed

All were in favor of the motion.

Community Services Specialist Funding

Manager Pearson explained previously Council had imposed a freeze on the hiring of the HOMES program position until the program was approved. He requested Council release those funds to be split between a part time temporary position for the Community and Economic Development Office and an increase in the Professional Services budget line item.

Motion to table

Bob Mohr made a motion to table the request, seconded by Margie. (Until the June meeting)

Discussion

Chris Pletcher questioned why the request needed to be tabled and Bob Mohr responded he preferred all Council members be present before a decision is made.

Chris Pletcher asked the Manager what the detriment would be if this was tabled and Manager Pearson responded no decision tonight would place a 30 day pause on moving forward.

Chris Pletcher commented there may be other meetings where not all of Council is present. He also requested the Manager to send information ahead of time.

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Mayor Radkowski commented an outline of the request would have been sufficient.

Motion to table passed

All were in favor to table the request except Mayor Radkowski and Andrew Mohny. Motion passed 3 to 2.

Subdivision Application, 2018-06, Kline R.E., S. Michael St.

2018-06 subdivision application was presented from Kline R.E., for property located on S. Michael Street. The subdivision proposed to divide a 0.101acre lot (Lot 1) from a 6.658acre parcel as a side lot addition to an existing parcel and separate a 0.033acre lot (Lot2) from the receiving parcel as a side lot addition to an existing parcel to correct a side yard encroachment. The residual of Lot 2, Lot 1 and an existing adjacent parcel will be consolidated into one lot containing an existing nonconforming restaurant and parking lot. There will be no new building lots created as a result of this subdivision. The St. Marys Planning Commission recommended approval of the subdivision with no comments.

Motion Passed

Andrew Mohny made a motion to approve 2018-06, subdivision application, seconded by Margie Brown and all were in favor.

Establish a standing committee for Finance and Budget

Mayor Radkowski explained at the beginning of the year the need for committees was discussed. The committee was needed to discuss revenue and expenses while considering a viable community. He recommended a standing committee be formed for finance and budget matters. The problem statement for the committee would be as follows: To explore new revenue options and to review the budget with current City staff, to ensure fiscal stability within the City and within our capital maintenance program over the next two years. He recommended Councilman Nedward Jacob and Councilman Chris Pletcher for the committee. He also stated he would agree to serving on the committee, if no one else was interested.

Motion

Andrew Mohny made a motion to form a Finance and Budget committee with Mayor Radkowski, Councilman Pletcher and Councilman Jacob as members, seconded by Chris Pletcher.

Manager Pearson questioned if the committee would have a chairperson and Mayor Radkowski responded yes, along with members of City staff, and including Carol Muhitch the Finance Director who was in attendance at tonight's meeting.

Motion Passed

All were in favor of the motion.

Establish an Ad Hoc Committee for Parking

Mayor Radkowski explained a committee for parking was also needed but this committee would be more than just Council members and City staff. He anticipated this committee would reach out to the community and obtain interested residents input. He also believed the committee should create a plan for parking throughout St. Marys and to identify a permanent group, which would then staff a permanent parking authority.

Motion Passed

Chris Pletcher made a motion to form a parking committee with members as, Greg Gebauer, Andrew Mohny and Chris Pletcher, seconded by Andrew Mohny and all were in favor.

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TOPICS FOR DISCUSSION:
Saint Marys Strategy
Presentation Review

Mayor Radkowski stated a review of the St. Marys Strategic Plan was on the agenda for discussion. He explained as a follow up to the discussion during the workshop in March and after receiving input from Council members he presented them with updated information. He stated the City's vision was to maintain and increase residency by 2030. He requested Council's comments on the updates.

Andrew Mohny commented he liked the idea of promoting citizen engagement and enhancing Community and Economic Development.

Margie Brown commented she liked the idea of providing an attractive business environment and attracting new residents and workers.

Bob Mohr commented he agreed the younger generation was important.

Chris Pletcher thanked the Mayor for putting the strategy document together. He agreed the vision of maintaining or increasing residency should be the guiding force for the decisions Council will be making. He commented all the pillars need to be in place to build the future.

Manager Pearson commented he agreed with Councilman Pletcher and believed this was a step in the right direction with a good layout and a great tool.

Mayor Radkowski requested to meet with City staff to review the information. After that, he believed it should be distributed to the community.

Solicitor Wagner commented the plan should be adopted as a policy of the City and approved by Council by formal action.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

Steve Luckenbill, resident, questioned if the Hyett Palma study that was done years ago was still a guiding document for the City and Mayor Radkowski responded previous studies have some recommendations that were not implemented for lack of support and/or funding. The document being presented tonight was a gathering of information by Council and previous studies were taken into consideration.

COUNCIL COMMENTS

Bob Mohr commented Clean-Up Day went well and wanted to know if there was information available on how much was collected.

Manager Pearson commented a report would be sent out to Council on Clean-Up Day.

Margie Brown commented the response to the storm was fantastic.

Mayor Radkowski commented the storm response was great from the entire community.

Manager Pearson commented the generator did work to provide a continuity of government here at City Hall.

Mayor Radkowski commented the Memorial Day parade would be held on the 28th and he thanked all those involved ahead of time and thanked all the veterans for their service. He

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also congratulated the recent graduates and thanked the boy scouts for attending.


ANNOUNCEMENTS

Mayor Radkowski made the following announcements:

- Council's next regular meeting will be held on Monday, June 18, 2018, at 7:00 p.m. at City Hall.

ADJOURNMENT

Chris Pletcher made a motion to adjourn the meeting, seconded by Margie Brown. Meeting adjourned at 8:10 p.m.



Recording Secretary



Deputy Mayor

