

CITY OF SAINT MARYS COUNCIL WORKSESSION

OCTOBER 2, 2017

CALL TO ORDER

A Council scheduled worksession of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, October 2, 2017, at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on September 28, 2017, posted at City Hall, and published in the Daily Press.

PLEDGE TO THE FLAG

ROLL CALL

Present: Mayor Robert Howard, Lou Radkowski, Bob Mohr, Andrew Mohny, Gary Anderson, Manager Timothy Pearson and Solicitor Thomas Wagner.

Nedward Jacob and Gregory Gebauer were excused.

VISITORS

Visitors included: June Glass, Rita Gerber, Sam Markert, Lyle Garner, Tina Gradizzi, Amy Cherry, Richard Sadley, Warren Stewart, Margie Brown, Booka Hanes, Chris Pletcher and Denny Bauer.

**APPROVAL OF MINUTES:
September 18, 2017
Motion Passed**

Lou Radkowski made a motion to approve the minutes of September 18, 2017, seconded by Andrew Mohny and all were in favor, except Gary Anderson who abstained.

**REPORT ON GOVERNOR
VISIT**

Mayor Howard reported Governor Thomas Wolf had recently visited the area. Mayor Howard then read a 175th Anniversary congratulatory letter to the City from the Governor.

**SPECIAL PRESENTATIONS:
Elk County Fair**

Warren Stewart, President of the Elk County Fair, presented a request of funds up to \$5,000.00 for the following items:

Repair of bleacher seats, repair of stage floor, painting all barns and stages, metal of side of stages, fixing roads along upper side, fix handicap parking and update electrical boxes.

He provided a summary of the profit and loss statement for 2017 and listed donations, state reimbursement and an insurance payout that made it appear they had a profit.

Gary Anderson asked if Elk County provided funds to the fair and Mr. Stewart responded yes, the County and Fox Township.

Bob Mohr asked if request of funds was made to all of the other municipalities in Elk County and Mr. Stewart responded all of the other municipalities in Elk County would be contacted.

Lou Radkowski asked if attendance was average for this year and Mr. Stewart responded yes, it was average.

Mr. Stewart explained they were looking into different options for entertainment and the possibility of inflatables and carnival rides.

Lou Radkowski asked if they had any ideas for the fair to help increase attendance and Mr. Stewart responded the board makes those decisions. He then described income

CITY OF SAINT MARYS COUNCIL WORKSESSION

OCTOBER 2, 2017

generated by rent of the facility, winter storage, and various events.

Mr. Stewart provided a brief history of the fair and stated he believed the fair could provide more activities to the community.

Redevelopment Authority

Warren Stewart, Secretary of the Redevelopment Authority, provided pending and completed façade project costs paid by RDA funds of \$9,734.00. Total Project Costs were \$24,263.05. RDA funds of \$9,500.00 were used for the completion of a feasibility study for the Elk Creek Park Amphitheater. Total costs of a completed project were unknown at this time.

Council and Mr. Stewart discussed other possible projects and it was unknown what the total project costs would be.

Manager Pearson explained the City was working with the RDA on an amphitheater/downtown (Elk Creek) park project. The City has a consultant working the overall design of the park. With the recent purchase of the Bruxelles St. property and the pedestrian bridge design to connect Depot Street to Bruxelles St. the RDA's feasibility study suggestions were forwarded to the City's consultant to work the projects in parallel with each other.

Manager Pearson reminded Council no decisions were needed tonight as all budget proposals will be presented at the October 16th Council meeting for their consideration.

Lou Radkowski asked if there was a specific amount requested and Mr. Stewart responded the normal \$7,000 or any increase to help with additional projects.

Bob Mohr questioned a façade program and Mr. Stewart responded a façade grant application was filed for additional funds last year and refiled for this year.

Ms. Gradizzi stated it was Keystone Communities Grant.

Manager Pearson explained the grant was pending approval from the State.

ADDITIONAL TOPICS FOR DISCUSSION

There were no additional topics for discussion.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments on agenda topics.

LEGISLATIVE ACTION:

Request for free parking from the Elk County Humane Society

Mayor Howard stated a request for free parking was received from the Elk County Humane Society.

June Glass, Fundraising Chairperson, from the Elk County Humane Society, requested free parking on Saturday, October 21, 2017 on Erie Avenue, the Depot Street municipal parking lot from 4:00 p.m. until 8:00 p.m. and in the Parking Garage from 4:00 p.m. until 10:00 p.m. for their annual Mystery Dinner fund raising event.

Motion Passed

Bob Mohr made a motion to approve the request, seconded by Gary Anderson and all were in favor.

CITY OF SAINT MARYS COUNCIL WORKSESSION

OCTOBER 2, 2017

Award of Bid: Contract 2017-03:
Malibu Sewer Replacement
Project

Manager Pearson explained City staff received the following bid for Contract 2017-03: Malibu Sewer Replacement Project on September 28th, 2017 at a public meeting:

Dave Roman Excavating, Inc. \$211,345.05

City staff recommended the bid be awarded to the sole bidder.

Manager Pearson explained the project is to be funded through the City's I&I capital fund as part of I&I reduction efforts.

Gary Anderson asked the total lineal feet of pipe that would be used for the project and Manager Pearson responded he would obtain the information and send it to Council.

Motion Passed

Gary Anderson made a motion to award the bid as recommended, seconded by Lou Radkowski and all were in favor.

Multimodal Planning Study
Updates

Manager Pearson explained Council had previously approved the Multimodal study. The steering committee was formed and met on September 25th. The committee was a very diverse group from the City and County. Committee member Councilman Lou Radkowski had made suggestions regarding known issues on Maurus Street that were not included in the original study. The amendment would cost \$9,000.00 in addition to the \$26,000.00 of already committed City funds. The following amendment to the study was being presented tonight for Council's consideration:

Amendment 1- Maurus Street (PA255) Corridor Assessment

Lou Radkowski stated because of the hospital, the school and one traffic light on Maurus Street he believed it was a good idea to include this area in the study.

Lou Radkowski made a motion to approve Amendment 1 – Maurus Street Corridor Assessment in the amount of \$9,000.00, seconded by Bob Mohr.

Gary Anderson asked what time of the year would the traffic and pedestrian count be done and Manager Pearson responded within the next few weeks.

Manager Pearson noted most of the roads were PennDOT roadways.

Lou Radkowski stated it was a well-represented group including representatives from ATA, bike and trail organizations, North Central, Elk County Planning Department, PennDOT and State Representative Gabler's office.

Manager Pearson explained as part of the study the local trucking industry would be contacted and a community forum for residents will be held.

CITY OF SAINT MARYS COUNCIL WORKSESSION

OCTOBER 2, 2017

Gary Anderson commented the study will not include the Saturday and Sunday church traffic.

Bob Mohr commented this is just a study and the results may not take place for ten years.

Manager Pearson stated the study itself will take up to one year to complete. Once Council would choose a project(s) it would be placed on PennDOT's project list, which could take up to a decade to finalize.

All were in favor to approve Amendment 1 – Maurus Street Corridor Assessment in the amount of \$9,000.00 to be added to the Multimodal Study.

TOPICS FOR DISCUSSION:
2018 City Goals

Lou Radkowski explained the following City goals needed to be updated for 2018.

- Promote Citizen Engagement
- Enhance Community and Economic Development
- Improve Government Operations

Manager Pearson provided updates on the details of each goal.

Lou Radkowski requested the Manager provide realistic metrics and measurable goals that will provide clear direction and the Manager agreed.

Gary Anderson stated he believed it was important to continue with the Novak report recommendations.

Manager Pearson agreed and suggested the recommendations be prioritized.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

There were no citizen comments on non-agenda topics.

COUNCIL COMMENTS

Councilman Radkowski encouraged everyone to shop local and work with our Chamber of Commerce.

ANNOUNCEMENTS

Mayor Howard made the following announcements:

- The next Council meeting will be Monday, October 16, 2017 at 7:00 p.m. at City Hall.
- Trick or Treat will be held Tuesday, October 31, 2017 from 6:00 p.m. until 8:00 p.m. by porchlight invitation only

ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 7:48 p.m.


Recording Secretary


Mayor