

DECEMBER 18, 2017

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, December 18, 2017 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on December 14, 2017, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Deputy Mayor Gregory Gebauer, Gary Anderson, Andrew Mohney, Bob Mohr, Lou Radkowski, Nedward Jacob, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

VISITORS

Visitors included: Richard Sadley, Joseph T. Nairn, Carol Muhitch, Becky Schatz, John Schatz, Margie Brown, Amy Cherry, Tina Gradizzi, and Kate Brock.

APPROVAL OF MINUTES

December 4, 2017

Motion Passed

Gary Anderson made a motion to approve the minutes of December 4, 2017, seconded by Lou Radkowski and all were in favor.

APPROVAL OF MINUTES –**Budget Workshop**

December 11, 2017

Motion Passed

Gary Anderson made a motion to approve the minutes of the December 11, 2017 budget workshop, seconded by Lou Radkowski and all were in favor.

REPORT ON EXECUTIVE SESSION:

Mayor Howard stated an Executive Session was held on December 11, 2017 regarding personnel matters. No decisions were made.

**SPECIAL PRESENTATION:
Northern PA Regional College**

Lou Radkowski explained he was on the Board of Trustees of the Northern PA Regional College along with Kate Brock who was in attendance tonight. He then introduced Dr. Joseph T. Nairn as the founding President of the Northern Pennsylvania Regional College, a position he assumed in July 2017. The Regional College is modeled after community colleges to provide affordable and accessible post-secondary education for students in a nine county region covering Cameron, Crawford, Erie, Elk, Forest, McKean, Potter, Venango and Warren Counties. He is a 1979 graduate of Thiel College and a native of Aliquippa, Pa., where he attended Hopewell High School. In 1983, he earned a Master of Education degree in Student Personnel Services in Higher Education from the University of Vermont. After UVM, his career took him to the Rochester Institute of Technology (RIT) in Rochester, N.Y. where he would spend 25 years in various capacities including; Orientation and Special Programs, the School of Engineering Technology, the College of Applied Science and Technology, and the Division of Enrollment Management and Career Services. As Director of Part-time Enrollment, he developed a program for dislocated workers that earned national recognition for Innovation from the University Continuing Education Association.

Dr. Nairn presented the following information:

The (Rural) Regional College Plan

- First conceived 8 years ago, regional college white paper commissioned.
- Based upon the findings, the Educational Consortium of the Upper Allegheny (ECUA) was created to “test the need and the model”, 11 rural counties were in the original

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“footprint”

- After successful completion of the pilot, hearings before both the Pennsylvania Senate and House Education Committees, and studies conducted by the PA Legislative Budget and Finance Committee and the Rural Community College Alliance, legislation was enacted creating the RRC.

The Regional College Plan

- As part of the legislation, PDE issued a planning guide for the college to be developed. It also named a non-profit, the Education Consortium of the Upper Allegheny (ECUA), to work with the department, established the 9 county footprint of the college, and named the Board of Trustees.
- Action taken by the RRC Board of Trustees:
 - Named ECUA as the Project Executive to oversee the plan development.
 - Consultants were hired to aid in completing the plan and a timeline established.

Progress to date...

- The Regional College has received funding for the past three years from the General Assembly and is included in the Commonwealth budget for the upcoming year.
- Last year, as part of the legislative budget process, the Regional College was moved from the Fiscal Code to the School Code with the following funding language, “The RRC shall be considered an ordinary expense of the Commonwealth with preferred status.”
- This year, “\$5,000,000 shall be distributed to a college established under Article XIX-G of Public School Code...”
- Gannon University was awarded a contract to provide continuing academic course work through the 2017-2018 year.
- Summer 2017
- Dr. Joseph Nairn was hired as the Founding President.
- Dr. Debra Teachman was hired as the VP of Academic and Student Affairs.
- Ray Pring, Esq. has been hired as CFO/VP of Finance and Administration
- Jennifer Cummings hired as Executive Assistant to the President

Currently...

- After market research and application to change the name the college is now the Northern Pennsylvania Regional College
- Fall-Winter 2017
- Erie Dean position posted (search underway)
- Dean for Curriculum and Instruction posted (search underway)
- Director of Technology posted (search underway)

Future staffing

- Six Student Success Specialists posted for field representatives at six regional “hubs”
- Clerical and support staff being hired for the administrative center in Warren.
- Jennifer Cummings appointed to the Director of Enrollment and Student Success Services.
- Additional positions in Workforce Development, and Marketing Communications to be added next

Service Hubs

- Hubs will serve CECs, CTCs, IUs, and other educational delivery sites as well as serve as a base of

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operations for Student Success Specialists in the field. **Initial** hubs are Erie (city and suburbs), Meadville, Titusville, Warren, St. Marys, and Coudersport

The Regional College is:

- built on a community college model offering affordable and accessible post-secondary education to a nine county area in northwestern Pennsylvania.
- an open admission institution requiring a high school diploma or GED to enroll.
- employs only highly qualified, graduate degreed and professionally prepared faculty.
- utilizes a student support model providing remediation and tutoring whenever needed.
- a collaborative model sharing resources and facilities with many school districts & current post-secondary providers.
- supported through resolutions from the majority of school districts, CECs, IUs, Career & Tech Centers, & WIBs within its footprint.

Northern Pennsylvania Regional College is...

- engaged in discussions with businesses and industries within the 9 county area and dedicated to working closely with employers to offer training which matches their needs.
- open, established, and presently serving an area of nearly 7,000 miles!
- working toward regional accreditation through the Middle States Association Commission on Higher Education.
- offering non-credit technical offerings in cooperation with Penn College of Technology - Spring 2018

The Regional College is Different...

- does **not** require a local share or local sponsor required under existing community college law.
- places **no** additional tax burden upon the residents of the service area.
- NPRC is **not** a “virtual college” nor is it a facility-dependent institution – our delivery model allows us to aggregate student numbers across the nine county region and allows students to study at convenient locations within their communities.

The Regional College Today

- currently serving 64 students at 14 locations across the region.
- developing programming in Applied Technology, Criminal Justice, Human Services, and Early Childhood Education
- planning for offerings in Health Care, Information Technology, Industrial Technology and other high demand areas in the region.

Council, Council member elect Margie Brown, Dr. Nairn and Kate Brock discussed the information presented and Council thanked them for the presentation.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no comments on agenda topics.

MAYOR’S REPORT

Mayor Howard would hold until final comments.

MANAGER’S REPORT

Manager Pearson had no updates, but wanted to wish everyone a Merry Christmas and a Happy New Year.

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- SOLICITOR'S REPORT** Solicitor Wagner had nothing to report.
- TREASURER'S REPORT** Manager Pearson provided the following Treasurer's Report as of November 30, 2017:
- The Revenue collected for the General Fund was at 97 percent of budget. Last year in November the City was at 94 percent of budget, and in 2015 was at 79 percent of budgeted amount. The Expenditures for the General Fund was at 76 percent of budget and last year the City spent 82 percent and in 2015 spent 81 percent of the budgeted amount. Benchmark figures would be at 91.6 percent. The Sewage Treatment Fund collected 87 percent of revenue and had expenditures of 84 percent of budget. In 2016 revenue was 87 percent and expenditures were 77 percent. The City has collected \$1,505,346 in Earned Income as of the end of November and for 2016 \$1,467,083 was collected, a 2.6 percent increase.
- PUBLIC HEARING: 2018 City Budget**
Opened Hearing Mayor Howard opened the public hearing for the 2018 City Budget at 7:46 p.m.
Public Comment There was no public comment.
- Closed Hearing** Mayor Howard closed the public hearing for the 2018 City Budget at 7:47 p.m.
- LEGISLATIVE ACTION:**
Consider for adoption: Manager Pearson explained a revised Ordinance No. 307 for the levy and assessment of taxes for the fiscal year 2018 was being presented for adoption. The ordinance that was advertised and displayed was changed by a reduction of .3 tenths of millage in the street lighting fund. No other changes were made.
 Ordinance No. 307: re, for the levy and assessment of taxes for the fiscal year 2018
 Motion Gary Anderson made a motion to adopt Ordinance No. 307 with the .3 tenths millage reduction from the street lighting fund providing for the levy and assessment of taxes for the fiscal year 2018, seconded by Andrew Mohney.
- Roll Call Vote – Motion Passed** On a roll call vote Andrew Mohney, Gregory Gebauer, Gary Anderson, Lou Radkowski and Mayor Howard voted in the positive and Nedward Jacob and Bob Mohr voted in the negative. Motion passed.
- Resolution No. 17-13, re: 2018 City Budget for various funds**
Motion Passed Manager Pearson explained a revised Resolution No. 17-13 for the 2018 City Budget for various funds was presented for publication. A reduction of \$1,000.00 in the transfers to authorities and communities was for the removal of funds for the Elk County Fair and the decrease in the street lighting fund to reflect the reduction in millage.
- Motion** Lou Radkowski made a motion to adopt Resolution 17-13 as presented for the 2018 City budget for various funds, seconded by Andrew Mohney.
- Roll Call Vote – Motion Passed** On a roll call vote Andrew Mohney, Gregory Gebauer, Lou Radkowski and Mayor Howard voted in the positive and Nedward Jacob and Bob Mohr and Gary Anderson voted in the negative. Motion passed.
- 2018 Wage Schedule** Manager Pearson explained the 2018 Wage Schedule for Management employees was being presented for approval with no changes from when it was tabled at the last Council's December 4, 2017 meeting.

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Roll Call Vote – Motion Passed Lou Radkowski made a motion to approve the 2018 Wage Schedule, seconded by Andrew Mohney and on a roll call vote all were in favor.

Subdivision Application: Lemans Properties, LLC South St. Marys Street – 2017-24 A subdivision application was presented for Lemans Properties, LLC for property located on South St. Marys Road. The subdivision proposed to subdivide a 3.491 acre parcel into three lots. Lot 1 is 2.353 acres and was proposed to be sold. It has access to public water and sewage. Lot 2 is 0.244 acres and is proposed to be added to an adjoining parcel with an existing building. Lot 3 is 0.894 acres and is proposed to be sold. It has access to public water and sewer. The plat is missing the PADOT Occupancy permit statement and the Jeffrey T. Lewis property to the south should be labeled as HC zoning district. The surveyor is aware of these issues and will correct the maps. The Elk County Planning Department commented that the lengths of two property lines do not match the historical deeds on file. The St. Marys Planning Commission is requesting confirmation that the distances on the plats are correct through a title search. A letter was received from Attorney Sorg confirming that the property lines on the plat are correct.

Motion Bob Mohr made a motion to approve the 2017-24 Lemans Properties, LLC subdivision application, seconded by Lou Radkowski.

Discussion It was clarified the property was just past Kallas Road on the highway. Bob Mohr stated the applicant believed the smaller parcels were more marketable.

Motion Passed All were in favor to approve the subdivision application.

TOPICS FOR DISCUSSION: There were no topics for discussion.

CITIZEN COMMENTS ON NON-AGENDA TOPICS There were no citizen comments on non-agenda topics.

PRESENTATION OF PLAQUES FOR MAYOR AND COUNCIL MEMBERS Mayor Howard presented years of service plaques to outgoing Councilman Gary Anderson and Councilman Lou Radkowski who was transitioning to the Mayor position.

Deputy Mayor Gregory Gebauer presented a years of service plaque to outgoing Mayor Howard.

COUNCIL COMMENTS Councilman Mohr wished everyone a Merry Christmas and a Happy New Year. All of Council echoed his wishes.

Councilman Anderson commented it was a pleasure to serve as Councilman.

Councilman Radkowski thanked Mayor Howard and Councilman Anderson.

Councilman Jacob thanked Councilman Anderson and Mayor Howard and welcomed Lou Radkowski as the new Mayor.

Councilman Mohney thankful for all of Council as they helped him as a new Council member. He also welcomed newly elected Councilmembers Chris Pletcher and Margie Brown.

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Deputy Mayor Gebauer stated it was an honor to serve as Deputy Mayor and thanked Mayor Howard and Councilman Anderson.

Mayor Howard believed the Oil and Gas ordinance was the most important legislation he was involved with during his tenure and Solicitor Wagner agreed. He thanked Councilman Anderson for his contributions to Council. He hoped the new Mayor would continue to work with the other Mayor's in Elk County.

ANNOUNCEMENTS

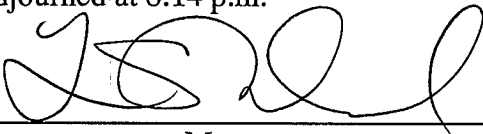
Mayor Howard made the following announcements:

- An Executive Session will be held following adjournment regarding personnel matters.
- The Council's reorganization meeting will be held on Tuesday, January 2, 2018, at 7:00 p.m. at City Hall.

ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 8:14 p.m.


Recording Secretary


Mayor