

NOVEMBER 20, 2017

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, November 20, 2017 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on November 16, 2017, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Deputy Mayor Gregory Gebauer, Gary Anderson Andrew Mohny, Bob Mohr, Lou Radkowski, Nedward Jacob, Manager Timothy Pearson and Solicitor Tom Wagner.

VISITORS

Visitors included: PJ Piccirillo, Richard Sadley, Matthew Pfeufer, Tina Gradizzi, Amy Cherry, Katie Weidenboerner and Warren Stewart.

Steve Newell did not sign in.

APPROVAL OF MINUTES

November 6, 2017

Motion Passed

Gary Anderson made a motion to approve the minutes of November 6, 2017, seconded by Lou Radkowski and all were in favor.

APPROVAL OF MINUTES –**Budget Workshops**

November 9, 2017 and

November 14, 2017

Motion Passed

Lou Radkowski made a motion to approve the minutes of the November 9th and 14th budget workshops, seconded by Andrew Mohny and all were in favor, except Gary Anderson who abstained.

**CITIZEN COMMENTS ON
AGENDA TOPICS**

There were no comments on agenda topics.

MAYOR'S REPORT

Mayor Howard reported the following:

- Attended the Elk County Mayor's Association meeting.
- Attended the 30th Anniversary of the BootJack Hill bypass committee meeting.

MANAGER'S REPORT

Manager Pearson provided the following report:

- Snow season is upon us and the end of leaf season will be next week.
- Thanked all those involved in Light-Up night.
- Reminder of holiday free parking in the parking garage and municipal lots only. On street metered parking will be enforced.

Manager Pearson clarified the leaf machine would still be used to finish up the leaf collection, but bagged leaves would be appreciated. Once the leaf program concludes residents may still utilize the Compost Site for leaf disposal.

SOLICITOR'S REPORT

Solicitor Wagner had nothing to report.

TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report as of October 31, 2017:

The General Fund collected 88 percent of its budgeted revenue and spent 65 percent of the budgeted amount. Last year at this time revenue collected was at 87 percent and Expenditures were at 67 percent of budget and in 2015 budgeted revenue

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collected was 73 percent and expenses were at 73 percent of budget. Benchmark figures would be at 83 percent. Market value in pension funds increased this month and increased from last year to date figures. Earned Income was at 82 percent of budget and for 2016 it was at 80 percent of budget and in 2015 was 80 percent of budget at the end of October. As of November 15, 2017 it was at 91.5 percent of budget and was 90 percent of budget as of November 15, 2016.

LEGISLATIVE ACTION:**Consider for adoption:**

Resolution 17-11, re:
Component 3s Small Flow
Treatment Facility – Newell
Rentals, 337 W. Theresia Road

Resolution 17-11 regarding a Component 3s Small Flow Treatment Facility, was submitted by Newell Rentals for property located at 337 West Theresia Road and was being presented for adoption.

Council, Manager Pearson, Zoning Officer Matthew Pfeufer and Steve Newell discussed, inspection requirements and it was determined there was no known issues with the two other approved facilities in that same area. It was also determined the flow would be held in the holding tank in case of a power failure at the proposed facility.

Motion Passed

Gary Anderson made a motion to adopt Resolution No. 17-11, seconded by Lou Radkowski and all were in favor.

Resolution No. 17-12, re: 2017
CDBG Application

Tina Gradizzi, Community and Economic Development Coordinator, explained Resolution 17-12 regarding the 2017 CDBG Application was being presented for consideration to adopt. The application contained the following:

- Program Administration - \$48,530.00
- Historic Preservation (Bell and Hose Tower restoration multi-year project) - \$66,325.00
- Sidewalk Replacement Program – \$154,760.00
-

Motion Passed

Nedward Jacob made a motion to adopt Resolution No. 17-12, seconded by Bob Mohr and all were in favor.

Sidewalk Program Guidelines

Tina Gradizzi, Community and Economic Development Coordinator, reviewed the Sidewalk Program Guidelines that were presented at Council's last meeting. She explained the guidelines would be applied to the CDBG program and the City "Nuisance" program.

It was determined the guidelines could be revised and reapproved by Council, but would also need to be resubmitted to the State for their review for the CDBG program.

Manager Pearson stated his concerns with the previous program being labor intensive for the street department and time consuming for Code Enforcement to collect money from residents.

Motion Passed

Lou Radkowski made a motion to the sidewalk program guidelines as submitted, seconded by Nedward Jacob and all were in favor.

Consider for publication: An
Ordinance for the levy and
assessment of taxes for the
fiscal year 2018
Motion

An ordinance for the levy and assessment of taxes for the fiscal year 2018 was presented for publication.

Nedward Jacob made a motion to publish the ordinance providing for the levy and assessment of taxes for the fiscal year 2018, seconded by Lou Radkowski.

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Nedward Jacob clarified the ordinance only had an increase of .3 tenths of millage for the Recreation Fund and Manager Pearson responded that was correct.

Roll Call Vote – Motion Passed On a roll call vote, all were in favor except Gary Anderson who voted in the negative. Motion passed.

Solicitor Wagner clarified Council was authorizing the publication of this ordinance and the following resolution as the Preliminary Budget so the public has an opportunity to review and comment on the budget. A public hearing will be held before adoption of the budget, whether it is the preliminary budget or a revised budget.

A Resolution for the 2018 City Preliminary Budget for various funds A Resolution for the 2018 City Preliminary Budget for various funds was presented for publication.

Motion Passed

Andrew Mohney made a motion to publish the resolution for the 2018 City Preliminary budget for various funds, seconded by Lou Radkowski and all were in favor.

Agreement between the City of St. Marys and Woodbed Corporation

Manager Pearson explained a revised agreement between the City and Woodbed Corporation was being presented to renew the current agreement for the collection and recycling of grass, leaves from trees, bushes and other plants, garden residue, chipped shrubbery and tree trimmings at the “compost site”. The revised agreement will be retroactive to January 1, 2017. The agreement now defines the inflation rate for calculations to the annual contract price and will add Woodbed Corporation as additionally insured to the City’s liability insurance for the “compost site” located on Wilson Road, with the additional premium cost to be paid by Woodbed Corporation.

Lou Radkowski made a motion to approve the revised agreement between the City and Woodbed Corporation, seconded by Andrew Mohney and all were in favor.

Subdivision Applications:
2017-22 -Norbert Rupprecht,
Sand Lick Road

A subdivision application 2017-22 was submitted by Norbert Rupprecht for property located on Sand Lick Road. The subdivision proposed to subdivide a 2.56 acre parcel from an 8.56 acre parcel as a stand-alone lot for a camp with private sewage disposal. The residual parcel is 6.0 acres and contains an existing recreational dwelling with private sewage disposal. The Planning Commission had no comments on the subdivision and recommended approval.

Motion Passed

Lou Radkowski made a motion to approve subdivision application 2017-22, seconded by Nedward Jacob and all were in favor.

2017-23- Cynthia Herzing,
1949 Bucktail Road

A subdivision application 2017-23 was submitted by Cynthia Herzing for property located at 1949 Bucktail Road. The subdivision proposed to subdivide a 5.944 acre parcel from a 35.622 acre parcel as a stand-alone lot. Lot 1 is 5.944 acres and contains an existing single family dwelling with public water and private sewage disposal. The residual parcel is 29.678 acres and will be consolidated with an adjoining parcel to be 33.071 acres and remain vacant. A non-building waiver was attached to the application. No new building lots will be created as a result of the subdivision. The Planning Commission had no comments on the subdivision and recommended approval.

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Gary Anderson made a motion to approve subdivision application 2017-23, seconded by Nedward Jacob and all were in favor.

TOPICS FOR DISCUSSION:
Motion Passed

Nedward Jacob made a motion to add "Mini Casinos" and HOME Grant to Topics for Discussion, seconded by Lou Radkowski and all were in favor.

"Mini Casinos" (added to agenda)

Nedward Jacob explained the State of Pennsylvania announced they will allow ten "mini-casinos" across the state. The local municipalities would decide to accept it or opt out of it via a resolution. After December 31st, 2017 the municipality cannot decide to be excluded.

Solicitor Wagner explained Council could change their mind after the first of the year if they decided to opt out before the end of the year. If they did not opt out before the end of this year they would not have that opportunity after the 1st of the year.

Nedward Jacob requested Council discuss this matter and also it be placed on the next Council agenda in order to allow the residents to comment.

Council discussed the pros and cons of a "mini casino", and the need to address it within the Zoning Ordinance. It was agreed to have the Solicitor draft a resolution to be discussed at the next Council meeting.

HOMES Grant (added to agenda)

Nedward Jacob requested a detailed explanation of the HOMES Program and the proposed position and Manager Pearson would obtain that information and provide an opportunity for an informational session for interested Council members.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

PJ Piccirillo expressed his concerns with the precedent of non-profit budget allocations and also with engine brakes.

COUNCIL COMMENTS

Bob Mohr wished everyone a Happy Thanksgiving.

Gary Anderson thanked Nedward Jacob for bringing up the mini casino issue. He also commented he believed the budget allotment to the Humane Society was approximately what the City used to spend on those same services.

Nedward Jacob questioned the charges for oil that entered the sanitary sewer system illegally and Manager Pearson responded it was an on-going investigation.

ANNOUNCEMENTS

Mayor Howard made the following announcements:

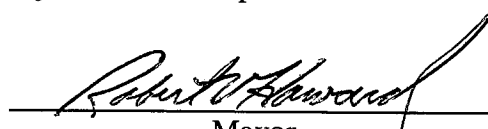
- The next Council worksession will be held on Monday, December 4, 2017, at 7:00 p.m. at City Hall.

ADJOURNMENT

Lou Radkowski made a motion to adjourn the meeting. Meeting adjourned at 8:14 p.m.



Recording Secretary



Mayor