

AUGUST 20, 2018

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Lou Radkowski on Monday, August 20, 2018 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on August 16, 2018, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Lou Radkowski, Deputy Mayor Gregory Gebauer, Nedward Jacob, Bob Mohr, Andrew Mohny, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski. Margie Brown and Chris Pletcher were excused.

City Staff: Hannah Brock, HR Specialist and PR Officer and Tina Gradizzi, Community and Economic Development Coordinator

VISITORS

Visitors included: Amy Cherry, Richard Sadley, Paula Weyant, Todd Hanes, Jim Wolf, Beth Pifer, Warren Stewart and Eric Wonderling.

APPROVAL OF MINUTES
July 16, 2018 – Regular Meeting

Andrew Mohny made a motion to approve the minutes of July 16, 2018, seconded by Nedward Jacob and all were in favor, except Deputy Mayor Gregory Gebauer who abstained.

REPORT ON EXECUTIVE SESSIONS

Mayor Radkowski stated Executive Sessions were held on Wednesday, August 1, 2018 at City Hall regarding Real Estate matters and immediately prior to tonight's meeting regarding personnel matters.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments on agenda topics.

MAYOR'S REPORT

Mayor Lou Radkowski provided the following report:

- Held a "Town Hall" recently regarding the next 25 years in the City. Key points included parks, roads, retaining the youth and attracting others thru tourism and other opportunities. Hannah Brock, the City's Public Relations Officer, will be providing a summary of the event and it will be circulated to Council.

MANAGER'S REPORT

Manager Pearson provided the following report:

- As a follow-up to the packet of information sent to the Corps of Engineers regarding flooding in the City, a meeting is planned for September to review the program options available.
- Sidewalk Program is continuing on Spruce St. and Maple St. is now completed. A portion of Spruce St. may not be completed this year due to the City portion of funds being nearly gone. The program is still moving on to Walnut and Chestnut streets for those who may qualify for the portion of the CDBG funds based on income requirements and will help with "real" numbers as the City prepares for the 2019 budget.
- School is starting soon and he encouraged drivers to be cautious and obey the rules in school zones.

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- The City has two grant applications in Harrisburg, Greenway Trails (\$250,000) and the Route 120 connector Multimodal Grant (\$3,000,000) which will be reviewed in mid-November.
- Manager will be attending the U-COMP meeting at the beginning of November and intends to meet with the City's Grant Manager.

Gregory Gebauer requested an update on the downtown park project.

Manager Pearson explained a \$250,000 grant application was pending approval. \$25,000 of bond funding and \$25,000 grant funding from Elk County are committed funds for the bridge. DEP permits have been submitted and are also pending approval.

Nedward Jacob questioned the condition of the bridge on Stackpole Street and Manager Pearson responded only the sidewalk portion of the bridge was being repaired, the bridge structure was okay.

SOLICITOR'S REPORT

Solicitor Wagner had nothing to report.

TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report for July 31, 2018:

Total Revenue collected for the General Fund was at \$4.6 million, in 2017 was \$4.4 million and in 2016 the City collected \$5.4 million. Total Expenditures for the General Fund as of July 31 was at \$3.1 million and for last year were \$2.9 million and in 2016 Expenditures at this time were \$2.8 million. Revenues collected for the General Fund was at 71 percent of budget and expenditures were at 48 percent of budget. Last year at this time Revenues were at 67 percent and Expenditures were at 44 percent of budget. Earned Income collected was at 56 percent for 2018 and in 2017 was 58.5 percent of budget and in 2016 was at 56.3 percent of budget. Pension Plans continue to increase in value compared to last year. In July there was a tax parcel approved for charitable tax exemption, a refund was granted which will show a negative balance in the revenue column for some of the funds.

Nedward Jacob questioned if the Earned Income amount was down and Manager Pearson responded he would check with the Finance Director and find out if it was due to budget calculations.

LEGISLATIVE ACTION:

Request from Bavarian Fall Fest

Paula Weyant from the Bavarian Fall Fest committee, requested free parking for their event to be held on September 14th thru September 16th, 2018.

Gregory Gebauer made a motion to approve the request, seconded by Andrew Mohny and all were in favor.

Award of Bid: 2018 Mill and Fill Project

Manager Pearson explained the City received bids that were opened and read aloud at a public meeting for the following projects:

2018 Mill and Fill (Roadways Repairs) – Capital Improvement Funds \$300,000

Road Repair and Resurfacing – Bond Funds (Phase III) \$450,000

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Chestnut Street Curb Replacement – Bonds Funds (Phase IV)
\$125,000

Motion Nedward Jacob made a motion to approve the bid be awarded to Glenn O. Hawbaker, Inc. in the amount of \$812,822.25, as recommended, seconded by Bob Mohr.

Discussion Bob Mohr asked when the projects would start and Manager Pearson responded this year.

Nedward Jacob asked if the curbing would interfere with the proposed 120 connector and Manager Pearson responded the curbing was not going to extend past the Mill Street intersection but a small portion of Chestnut St. may be affected.

Nedward Jacob and Bob Mohr asked if John Street was going to be included this year and Manager Pearson responded the drainage issues were the priority, which may include some curbing they would then try to include it in for mill and fill.

Motion Passed All were in favor to award the bid as recommended.

Presentations of 2018 CDBG Projects Tina Gradizzi explained the 2018 CDBG allocation will be \$296,249 which is a slight increase from last year. She requested the following projects be approved:

18 percent – Administration

30 percent – Slum/Blight

- \$72,877 for Dickinson Center proposed new facility being constructed on West Mill Street. They will be purchasing three parcels to construct a 10,000 square foot/two story building to centralize the offices they have in various locations throughout St. Marys. Their request was for \$57,000 to help with demolition but she requested the entire 30 percent be reserved for the project. Dickinson’s total project costs were \$2.4 million.

70 percent – LMI (Low to Moderate Income)

- \$170,048 for the City’s Housing Rehabilitation Program as well as handicap accessibility projects.

Motion Passed Andrew Mohney made a motion to approve the list of 2018 CDBG projects as submitted, seconded by Bob Mohr and all were in favor.

Consider for adoption: Resolution No. 18-13, re: Keystone Communities Façade Grant Application Resolution No. 18-13, re: Keystone Communities Façade Grant Application was presented for consideration of adoption.

Tina Gradizzi explained the City currently has a façade grant that the City is administering with the Redevelopment Authority. The Grant Manager had informed her the next round of funding deadline was August 31st, 2018 and the City could apply in addition to the current funding. The amount of the application was \$50,000.

Motion Andrew Mohney made a motion to adopt Resolution 18-13, seconded by Bob Mohr.

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- Discussion Andrew Mohny asked how many projects were completed in the first phase and Ms. Gradizzi responded two are done and four are in progress.
- Manager Pearson commented this was a great news story.
- Mayor Radkowski thanked the Redevelopment Authority for the work and help on these projects.
- Motion Passed All were in favor to adopt Resolution No. 18-13.
- PML Voting Delegate for the 2018 Annual Summit Manager Pearson explained he was attending the Annual 2018 PML Summit this year and as required by the PML, Council must appoint the City's voting delegate. He requested to be appointed.
- Motion Andrew Mohny made a motion to appoint the City Manager as the 2018 City voting delegate, seconded by Nedward Jacob
- Comment Mayor Radkowski commented on the PML as a great resource for all municipalities.
- Motion Passed All were in favor of the motion to appoint the Manager.
- Appointment to the Board of Health Nedward Jacob made a motion to appoint Rosemaria Cienciva Sorg, MD to the Board of Health, seconded by Andrew Mohny and all were in favor.
- Motion Passed
- Personnel Committee Mayor Radkowski, Deputy Mayor Gebauer volunteered and Chris Pletcher was nominated by Nedward Jacob for appointment to the Personnel Committee.
- Motion Andrew made a motion to appoint the above listed members to the Personnel Committee, seconded by Nedward Jacob.
- Question Deputy Mayor Gebauer questioned if this was a standing committee and Mayor Radkowski responded the scope would only be the Manager's evaluation.
- Motion Passed All were in favor of the appointment of members to the Personnel Committee.
- Subdivision Application: 2018-10, re: Marc Nero, Clay Road A subdivision application was presented from Marc Nero for property located on Clay Road. The subdivision proposed to divide a 1.760 acre lot from a 78.495 acre parcel as a standalone developable lot. The new lot is accessed via a private street from State Route 120. The new lot has access to public water and sewerage. The residual parcel is 76.735 acres and contains an existing industrial building with public utilities. The Planning Commission had no comments on this subdivision and recommended approval by City Council.
- Motion Passed Andrew Mohny made a motion to approve 2018-10 Marc Nero subdivision application, seconded by Nedward Jacob and all were in favor.
- TOPICS FOR DISCUSSION:** Deputy Mayor Gregory Gebauer made a motion to add Diamond Motions Passed Modifications, seconded by Nedward Jacob and all were in favor.
- Bob Mohr made a motion to add Shade Tree Rules and regulations, seconded by Gregory Gebauer and all were in favor.

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Mayor Radkowski commented he sends Council an email requesting any topics for discussion for the agenda. He requested Council to get those items to him ahead of time in order to be an official part of the agenda, so the public will know what items will be discussed at each meeting. He believed that was only fair for them (residents). Items can be placed on the agenda or a workshop could be scheduled for discussion.

Diamond Modifications (added to agenda)

Deputy Mayor Gebauer requested before any modifications are made to the Diamond that it be brought back to Council for discussion.

Manager Pearson explained currently the modifications only involved moving benches and expanding the sidewalk area.

Deputy Mayor Gebauer was concerned with other proposed major modifications and wanted it on the record that it should be discussed with Council before work is done.

Manager Pearson explained the designs were sent to Council with a request for their input. He described the plans for a sidewalk in front of the veteran's memorial to connect the two sides of the Diamond with benches to allow for reflection. Two areas will be added for picnic tables to accommodate the additional shops around the Diamond that serve food and beverages. Wooden benches along the front of the Diamond have already been removed due to disrepair. The sidewalk along that same area will be widened along with some minor cosmetic changes. He stated the Heritage Preservation Group and the Shade Tree Commission were already provided a brief of the proposed plans and modifications. The intent was to create a better gathering place.

Deputy Mayor Gebauer was concerned with the possible removal of the Christmas tree.

Manager Pearson responded the 2018 plan did not include removal of trees, but it was being considered and Council's input was requested for those decisions along with the Shade Tree Commission.

Andrew Mohny commented the 2018 plan already makes the Diamond more usable. He believed the focus of the area was the Veteran's Memorial, which currently is difficult to see from any direction. He agreed with the removal of the pine trees due to their size and also the visual impact and difficulty during the Memorial Day services. He appreciates all the work being done on the Diamond and believed it was capable of being more user friendly.

Deputy Mayor Gebauer also appreciates the work being done and agreed with the need for improvements.

It was determined the Diamond is considered a City park, but under the City Manager not the Recreation Board.

Mayor Radkowski agreed initially there was some confusion on what was happening this year. After clarification by the Manager, he believed the ideas were presented with the request for Council's input before moving forward. There is time to comment and discuss future modifications if Council would wish to do so.

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Deputy Mayor Gebauer and Nedward Jacob both felt they were not told in a timely manner.

Council agreed with the 2018 modifications.

Shade Tree rules and regulations (added to agenda)

Bob Mohr stated he had some concerns with rules and regulations of the Shade Tree Commission and requested Council review and possibly revise them.

Solicitor Wagner stated in the Administrative Code, Council established the Shade Tree Commission in 1994 with a certain jurisdiction. Council always has the ability to make changes. They also can review and decide what jurisdiction and authority the Shade Tree Commission will have.

Manager Pearson will send out the relevant portion of City Code for them to review. He noted he would prefer not to have additional duties of the Shade Tree Commission and suggested they be cautious with their decisions.

CITIZEN COMMENTS ON NON-AGENDA TOPICS

There were no citizen comments on non-agenda topics.

COUNCIL COMMENTS

Councilman Jacob commented the Airport Aviation festival and the last drag racing event will be held this weekend.

Mayor Radkowski thanked Councilman Jacob, the Airport Authority and Airport Manager for all the hard work for these events.

Deputy Mayor Gebauer noted the amount of donations provided by the drag racing events to the Airport and hoped it would continue.

Mayor Radkowski reminded residents of the start of school this week.

ANNOUNCEMENTS

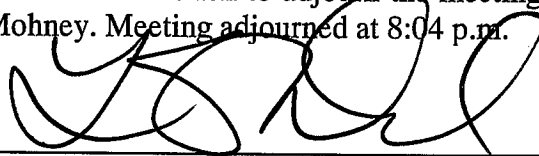
Mayor Radkowski made the following announcements:

- Council's next regular meeting will be held on Monday, September 17, 2018, at 7:00 p.m. at City Hall.

ADJOURNMENT

Nedward Jacob made a motion to adjourn the meeting, seconded by Andrew Mohny. Meeting adjourned at 8:04 p.m.

Louis Lovenduski
Recording Secretary



Mayor