

APRIL 16, 2018

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Louis Radkowski on Monday, April 16, 2018 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on April 16, 2018, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG

A moment of silence was observed for Dr. Maurus Sorg a member of the Airport Authority, the Board of Health and very active in the community.

ROLL CALL

Present: Mayor Louis Radkowski, Deputy Mayor Gregory Gebauer, Bob Mohr, Chris Pletcher, Andrew Mohney, Margie Brown, Nedward Jacob, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

City Staff: Tina Gradizzi, Community and Economic Development Coordinator

VISITORS

Visitors included: Peggy Faulk, Mark Kozar, Booka Hanes, Daniel Sorg, Clythera Hornung, Lisa Sorg, Jim Wolf, Warren Stewart, Don Hockman, John Murone, Sally Murone, Tina Gradizzi, Richard Sadley, David Larkin, Amy Cherry, and Lance and Karen Mohney.

APPROVAL OF MINUTES

March 19, 2018

Motion Passed

Andrew Mohney made a motion to approve the minutes of March 19, 2018, seconded by Margie Brown and all were in favor.

EXECUTIVE SESSIONS:

Mayor Radkowski stated an Executive Session was held following adjournment of Council's March 19th, 2018 meeting regarding personnel matters and immediately prior tonight's meeting regarding real estate matters. No decisions were made.

**SPECIAL PRESENTATION:
St. Marys Public Library**

Leslie Swope, Director of the St. Marys Area Public Library, provided the following information to Council:

She provided a handout of Library funding sources, which detailed an overview of 2017. She noted the Library provides 75,000 items and services 40,000 people annually. Summer is their peak season. She was proud of their accomplishment of earning the Gold Star status from the Pennsylvania Library Association. A portion of the library has been reorganized to provide a teen section. A summer snack program and a summer reading program is starting soon. A complete inventory was performed. Three "Escape Rooms" are scheduled and a visit from author of the chosen 2018 PA One Book, Zachariah OHora to promote early literacy. Over 1,000 of these books are distributed locally by the Library. She was hoping to also expand adult programming in the future.

Mayor Radkowski and Council thanked her for the presentation.

**PROCLAMATION: 2018
Arbor Day**

Mayor Radkowski read the 2018 Arbor Day Proclamation and presented it to David Larkin, President of the Shade Tree Commission.

**CITIZEN COMMENTS ON
AGENDA TOPICS**

There were no citizen comments on agenda topics.

MAYOR'S REPORT

Mayor Radkowski reported he had several meetings with citizens regarding, new housing, new businesses and bringing more people to the area. He believed the conversations stemmed

APRIL 16, 2018

from the recent discussion on a downtown strategy and how to try and correct problems. He encouraged others to reach out to him or the City with their thoughts and ideas

MANAGER'S REPORT

Manager Pearson provided the following report:

As a follow-up from his last report, the Army Corps of Engineers letters of intent have been sent regarding the flooding issues and he continues to work with their staff.

The City is continuing to work with a consultant on retention ponds throughout the City.

The street sweeping schedule is on the City website.

On April 26th, 2018 the new Public Relations Officer is working with the downtown businesses on a Downtown Clean-Up Day.

April 27th, 2018 a multimodal study update meeting will be held.

Citywide Clean-Up Day is scheduled for May 19th, 2018 8:00 a.m. until 2:00 p.m. at the City Street Garage on Graphite Road.

SOLICITOR'S REPORT

Solicitor Wagner had nothing to report.

TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report for March 31, 2018:

The City was at the end of the first quarter of 2018 and had collected 22 percent of revenue and expensed 23 percent of the budget for the General Fund. Last year at this time the City received 23 percent in revenue and spent 22 percent of its budget for the General Fund. This year the City collected 26 percent of its budgeted amount for Earned Income and 18 percent for Real Estates taxes. Last year 28 percent of budget was collected for Earned Income and 22 percent for Real Estate taxes. In 2016 it was 27 percent for Earned Income and 20 percent for Real Estate taxes. The Sewage Treatment Fund collected 24.5 percent of revenue budgeted and expensed 17 percent. In 2017, revenue was at 21 percent and expenditures were 15 percent, and in 2016 revenue was 22 percent and expenditures were 14 percent of budget. As of March 31, 2018, Sewer Charges – base rate charges were 25 percent of budget, consumption charges were at 24 percent and I&I services were at 25 percent of budget. In March the City received \$504,913.00 from the PA Commonwealth for the Liquid Fuels Tax allocation. \$218,307 will be used for the two street improvement loans and the balance will be used to reimburse the General Fund for salt and stone.

Nedward Jacob questioned the Street Lighting Fund and Manager Pearson responded it appeared to show savings from the LED conversion, but actual comparison figures would be provided soon.

Bob Mohr questioned if all of the street lights have been converted to LED and Manager Pearson responded not yet, but a majority are completed.

Nedward Jacob questioned if the funds remaining from the RACP grant were received and Manager Pearson responded the RACP grant audit was completed for the Parking Garage Project. The grant is now closed and the money was received.

PUBLIC HEARING: Inter-Municipal transfer of restaurant liquor license for Sheetz, Inc.

Mayor Radkowski stated a public hearing was being held tonight for the Inter-Municipal transfer of a restaurant liquor license for Sheetz, Inc.

APRIL 16, 2018

Hearing Opened

Mayor Radkowski opened the public hearing at 7:21 p.m.

Attorney Mark Kozar from Flaherty & O'Hara stated he was representing Sheetz, Inc. Also in attendance tonight was Peggy Faulk, Sheetz Regional Director of Operations. He explained they were present tonight to request the approval of a Resolution permitting the inter-municipal transfer of a liquor license from outside the City. The PLCB allows the transfer of a liquor license from one municipality to another within the County. He recited portions of the changes to the liquor code to allow this type of transfer. This transfer was from Fox Township. He provided a brief history of Sheetz that included noting of the 600 stores in six states, 256 of those stores sell beer and 10 of those are already approved with 21 pending applications in Pennsylvania. He stated the St. Marys Sheetz store plans to add seating for 30 to its existing store, all seating would be indoor and there would be no outdoor consumption allowed. He provided the hours of operations for sales and the specific training the employees would receive in order to sell beer on the premise. He described the security measures that would be in place and the limits for on premise consumption would be two beers.

Councilwoman Margie Brown questioned if there would be a designated register for beer sales and Attorney Kozar responded yes.

Mayor Radkowski questioned the proposed new layout for the store and Attorney Kozar responded the expansion was where the current outdoor seating is located.

Councilman Pletcher questioned if this request was different from the Nittany Oil request and Attorney Kozar responded, not really.

Councilwoman Brown questioned if the store would close for renovations and Peggy Faulk responded not usually do they close for these types of renovations.

Councilman Mohr questioned if wine would be sold and Attorney Kozar responded yes.

Councilman Mohr questioned if local distributors would be utilized and Attorney Kozar responded, since the distributors are given a certain territory by the manufacturers of their products, Sheetz would have to buy from those designated distributors.

Councilman Jacob questioned if any additional parking would be added and Attorney Kozar responded, it should not.

Public Comment:

There was no public comment.

Hearing Closed

Mayor Radkowski closed the public hearing at 7:35 p.m.

LEGISLATIVE ACTION:**Consider for adoption:**

Resolution No. 18-08, re: approving the transfer of a restaurant liquor license No. R-7857 into the City of St. Marys from Fox Township.

Motion Passed

Resolution No. 18-08 was presented for adoption approving the transfer of a restaurant liquor license No. R-7857 into the City of St. Marys from Fox Township.

Bob Mohr made a motion to adopt Resolution No. 18-08, seconded by Margie Brown and all were in favor.

APRIL 16, 2018

Resolution No. 18-09, re:
Authorizing a Greenways, Trails
and Recreation Grant
Application

Resolution No. 18-09 was presented for adoption authorizing a Greenways, Trails and Recreation Grant Application.

Manager Pearson explained the application was another step in the Downtown Park project. He stated Council had previously approved the purchase of the Bruxelles Street property that would allow access via bridge to the park and funds to prepare the "bones" of the park. Funding was still needed to finish the park. He requested approval to submit the application in the amount of \$250,000.

Motion

Bob Mohr made a motion to adopt Resolution No. 18-09, seconded by Andrew Mohny.

Discussion

Chris Pletcher questioned what obligation the application would have for the City and Manager Pearson responded 15 percent match.

Solicitor Wagner stated grant agreements usually stipulate if the funds are not spent in an approved way, the City could be required to refund the money to the State. These types of grants are normally audited throughout the process and that mistake should not be made.

Nedward Jacob questioned if the 15 percent match were funds that the City has already put into the project and Manager Pearson responded no, but the other costs would be over the required match. The costs already incurred would be submitted in the application to show the City's dedication to complete the project.

Nedward Jacob questioned where the funds were coming from and Manager Pearson responded the \$125,000 and \$150,000 bond funding that has not been spent yet would be applied to the match.

Mayor Radkowski questioned in order to make the application look appealing could the work already done be referenced and Manager Pearson responded yes. A letter of support from Elk County would also be requested and other items to show the City was serious about this project.

Motion Passed

All were in favor to adopt Resolution No. 18-09.

Request for free parking for the
3rd Annual Speak Up! Reach
Out! Suicide Awareness Walk

Don Hockman presented a request for free parking on May 19, 2018 for the 3rd annual Speak Up! Reach Out! Suicide Awareness Walk. The free parking request was for the parking garage from noon to 5:00 p.m.

He explained why this event was necessary and explained its purpose was to raise awareness of suicide prevention to the residents of the City. The funds raised would help with awareness within the community.

Mr. Hockman provided a map of the proposed route.

It was confirmed the City Police were notified and the Fire Police would assist with roadway crossings.

Motion Passed

Andrew Mohny made a motion to provide free parking on May 19th, 2018 from noon to 5:00 p.m. in the parking garage and other City support needed, seconded by Bob Mohr and all were in favor.

APRIL 16, 2018

Request to add (3) three fire hydrants to the City's Public Hydrant List – (1) near Mersen at the intersection of Stackpole and Battery streets and (2) located at the St. Marys Airport
Motion

Manager Pearson explained a request to add (3) three fire hydrants to the City's Public Hydrant List – (1) near Mersen at the intersection of Stackpole and Battery streets and (2) located at the St. Marys Airport was being presented for approval.

Andrew Mohny made a motion to approve the request as presented, seconded by Gregory Gebauer.

Discussion

Margie Brown questioned how the Airport hydrants were requested and Manager Pearson responded after a review it was determined to add them.

Nedward Jacob stated the hydrants are on the Water Authority's water line and for some reason the Airport was paying for them. He brought it to the Manager's attention and requested him to correct it, since they were not on a private water line.

Motion Passed

All were in favor to approve the request to add three fire hydrants to the public hydrant list.

Solicitor Wagner noted he had informed Councilman Jacob that he could vote on this matter.

Subdivision Applications: 2018-02, Erich Estate Subdivision, Lecker Road

2018-02 subdivision application was presented from Erich Estate for property located on Lecker Road. The subdivision proposed to subdivide three lots from a 53.71 acre parcel as lot additions to existing parcels. Lot 5, 0.92 acres would be consolidated with an adjoining parcel owned by E. Carr. Lot 6, 1.10 acres and Lot 7, 1.15 acres would be sold to an adjoining property owned by A. Mohr and R. Dinsmore. The residual parcel shall be 50.54 acres. No new building lots will be created as a result of the subdivision. The Planning Commission recommended approval of the subdivision with the following comment: The Planning Commission believes in being consistent in its review and enforcement of the subdivision and land development regulations among different surveyors and believes in continuity in the platting of subdivision maps and descriptions of property regardless of applicant.

Motion Passed

Andrew Mohny made a motion to approve subdivision application 2018-02, Erich Estate, seconded by Nedward Jacob and all were in favor, except Bob Mohr who abstained.

2018-03, Auman, E. Eschbach Road

2018-03 subdivision application was presented from Auman for property located on E. Eschbach Road. The subdivision proposed to subdivide a 23.87 acre lot from a 47.74 acre parcel. Lot 1 was 23.87 acres and was proposing a single-family dwelling with onlot sewage disposal and public water and will access the property via a private 50 foot right-of-way. The residual parcel was 23.87 acre and was proposing a single-family dwelling with onlot sewage disposal and public water. The Planning Commission recommended approval of the subdivision with no comments.

Motion

Andrew Mohny made a motion to approve 2018-03, Auman subdivision application, seconded by Nedward Jacob.

Question

Nedward Jacob questioned the location along E. Eschbach Road and it was clarified as the portion between S. Michael Road and E. Eschbach Road to Lecker Road.

Motion Passed

All were in favor to approve 2018-03, Auman subdivision application.

CITY OF SAINT MARYS COUNCIL MEETING

APRIL 16, 2018

TOPICS FOR DISCUSSION: There were no topics for discussion.

CITIZEN COMMENTS ON NON-AGENDA TOPICS Karen Mohney thanked Council for allowing her to decorate the Easter Egg Tree.

Lance Mohney requested details of the vacant lot on Erie Avenue that was for sale and Manager Pearson responded a response of the bids would be presented within the next week or two. Mr. Mohney also noted an address discrepancy on Erie Avenue.

COUNCIL COMMENTS

Councilwoman Brown commented she was looking forward to the downtown development.

Mayor Radkowski stated his intent to provide the results from the downtown discussion soon. He thanked the two local schools for the recent plays and musicals and encouraged others to support the arts. He noted an upcoming dance recital.

Councilman Jacob noted an upcoming fundraiser for the St. Marys Airport at Hoss's restaurant.

ANNOUNCEMENTS

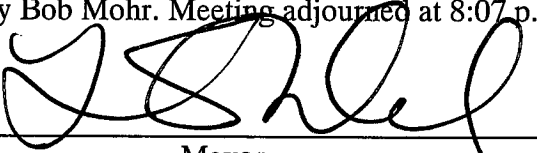
Mayor Radkowski made the following announcements:

- Council will hold a workshop on Monday, May 7, 2018 at 7:00 p.m. to discuss a downtown parking strategy.
- Council's next regular meeting will be held on Monday, May 21, 2018, at 7:00 p.m. at City Hall.

ADJOURNMENT

Nedward Jacob made a motion to adjourn the meeting, seconded by Bob Mohr. Meeting adjourned at 8:07 p.m.


Recording Secretary


Mayor