

CITY OF SAINT MARYS COUNCIL REORGANIZATIONAL MEETING

JANUARY 4, 2016

- INTRODUCTION OF NEW COUNCILMEMBER** Mayor Howard introduced newly sworn in Councilman Andrew Mohney.
- CALL TO ORDER** A Council reorganizational meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, January 4, 2016 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on December 31, 2015, posted at City Hall, and published in the Daily Press.
- PLEDGE TO THE FLAG**
- ROLL CALL** Present: Mayor Robert Howard, Nedward Jacob, Gregory Gebauer, Gary Anderson, Lou Radkowski, Andrew Mohney, Bob Mohr, Manager Timothy Pearson.
- VISITORS** Visitors included: Tim Ruffner, Lyle Garner, Brady Garner, Patricia Sherry, Richard Sadley, Mason Catalone, Warren Stewart, Tina Gradizzi and Amy Cherry.
- APPROVAL OF MINUTES**
December 21, 2015 –
Public hearing and Regular Meeting
Gary Anderson made a motion to approve the both sets of minutes of December 21, 2015, seconded by Bob Mohr, and all were in favor, except Andrew Mohney who abstained.
- PRESENTATION OF CERTIFICATES OF APPRECIATION TO BOARD MEMBERS AND CITY EMPLOYEE**
Mayor Howard presented Certificates of Appreciation to following:
- | | | |
|---------------------|---------------------|----------|
| Dr. Charles Haskell | Hospital Authority | 35 years |
| Robert Hoare | Hospital Authority | 6 years |
| Pat Sherry | Planning Commission | 24 years |
| David Nedzinski | Board of Health | 5 years |
- Mayor Howard acknowledged the following certificates would be presented at a later time.
- | | | |
|-------------------|--------------------------|----------|
| Derek Wolfanger | Municipal Authority | 5 years |
| Dr. James Hackett | Hospital Authority | 12 years |
| James Baumgratz, | Zoning Hearing Board | 13 years |
| James Heary, Sr. | Civil Service Commission | 18 years |
| Kenneth Wolfe | Recreation Board | 18 years |
| Steven Hoffman | City Employee | 27 years |
- CITIZEN COMMENTS ON AGENDA TOPICS** There were no citizen comments on agenda topics.
- REORGANIZATION**
Appointment of Deputy Mayor
Lou Radkowski made a motion to reappoint Gregory Gebauer as Deputy Mayor, seconded by Gary Anderson, and all were in favor, except Gregory Gebauer who abstained.
- Appointment of Solicitor
Mayor Howard stated the City received one proposal for the Solicitor position.
- Motion Passed
Bob Mohr made a motion to appoint the law firm of Meyer, Wagner, Brown & Kraus as the City's Solicitor, seconded by Nedward Jacob and all were in favor.

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Police Pension Board Nedward Jacob made a motion to appoint Gary Anderson to the Police Pension Board, seconded by Gregory Gebauer, and all were in favor.

Motion Passed Gregory Gebauer made a motion to appoint Nedward Jacob to the Police Pension Board, seconded by Lou Radkowski, and all were in favor.

As stipulated by City Code, the Mayor, City Manager and two (2) Police Officers would also be on the Board.

Non-Uniform Pension Board Nedward Jacob made a motion to appoint Gary Anderson to the Non-Uniformed Pension Board, seconded by Lou Radkowski and all were in favor.

Motion Passed Bob Mohr made a motion to appoint Nedward Jacob to the Non-Uniformed Pension Board, seconded by Gregory Gebauer and all were in favor.

As stipulated by City Code the Mayor, City Manager and (1) Non-Uniformed Employee would also be on the Board.

Designee for Non-Uniform Grievances Lou Radkowski made a motion to reappoint Mayor Howard as the designee for the Non-Uniform Grievances, seconded by Nedward Jacob, and all were in favor.

Motion Passed

Appointment to Tax Board Motion Passed Gary Anderson made a motion to reappoint Louis Radkowski to the Tax Board, seconded by Nedward Jacob, and all were in favor.

Appointment of the Vacancy Board Chairman Motion Passed Nedward Jacob made a motion to reappoint Thomas Farley as Chairman of the Vacancy Board, seconded by Lou Radkowski, and all were in favor.

Setting Council meeting times and dates Motion Passed Nedward Jacob made a motion to hold Council Worksessions on the 1st Monday of each month at 7:00 p.m. and Regular Council Meetings on the 3rd Monday of each month at 7:00 p.m., change the Monday, September 5, 2016 Council Worksession to Tuesday, September 6th and set the budget workshops as November 8, November 10 and November 15, seconded by Gary Anderson, and all were in favor. Special or rescheduled meetings of Council will be advertised.

Appointment of Right to Know Officer Gary Anderson made a motion to appoint the City Manager Timothy Pearson, as the Right to Know Officer, seconded by Bob Mohr and all were in favor.

LEGISLATIVE ACTION:

Consider for adoption:
Resolution No. 16-1, re:
Keystone Communities
Façade Grant
Motion Passed

Tina Gradizzi, Community and Economic Development Coordinator, explained in June of 2014 Council had approved Resolution No. 14-9 regarding the Keystone Communities Façade Grant application. Resolution 16-1 presented tonight was an updated Resolution regarding the same Keystone Communities Façade Grant for the Redevelopment Authority – Downtown Façade Program.

Nedward Jacob made a motion to adopt Resolution No. 16-1, seconded by Bob Mohr.

Lou Radkowski questioned what language was updated and Tina Gradizzi explained the paragraph containing the language, the City will reimburse the Commonwealth for the Commonwealth's share

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of any expenditure found by DCED to be ineligible. She further explained there is not a match on the City's behalf and it was strictly grant funds and the property owner's funds.

Gregory Gebauer questioned who would oversee the program and Tina Gradizzi explained the application was being filed on behalf of the Redevelopment Authority and the Authority would oversee the program.

Lou Radkowski questioned if there were no City funds involved then why the need for the updated language regarding ineligible expenses and Tina Gradizzi responded because the City was the applicant. She further explained the City and the RDA would have to work together to ensure the guidelines were followed and all expenses were eligible.

Nedward Jacob questioned the total of \$50,000 and how it would be used and Tina Gradizzi explained it was a 50/50 match and could be used for 10 projects up to \$5,000 each.

Bob Mohr questioned if there had been interest in the program and Tina Gradizzi responded yes.

Gregory Gebauer wanted to confirm if the Redevelopment Authority was on board with it and Lyle Garner, Chairman of the Authority, confirmed they were.

All were in favor to adopt Resolution No. 16-1.

2016 Wage and Benefit
Schedule for Management
Employees

Lou Radkowski made a motion to approve the 2016 Wage and Benefit Schedule for Management Employees, seconded by Gregory Gebauer.

Nedward Jacob questioned if it was in the budget and the Manager confirmed and stated it was contained in the approved budget numbers.

Roll Call Vote – Motion
Passed

On a roll call vote all were in favor to approve the 2016 Wage and Benefit Schedule.

**APPOINTMENTS TO
AUTHORITIES,
BOARDS AND
COMMISSIONS**

The following list of recommended appointments/reappointments to their respective Boards was presented to Council for their consideration:

Benzinger Township Golf
Authority
(5 years)

Bob Mohr made a motion to reappoint John Dippold to the Benzinger Township Golf Authority, seconded by Gary Anderson.

Roll call vote – Motion
Passed

On a roll call vote, Gary Anderson, Bob Mohr, Andrew Mohny and Mayor Howard voted in the positive and Lou Radkowski, Nedward Jacob and Gregory Gebauer voted in the negative, motion passed 4 to 3.

Benzinger Township
Hospital Authority
(5 years)

Nedward Jacob made a motion to appoint Pricilla Phillips, Jennifer Dippold, Dr. Joe Salinas, Kate Brock and John Dippold III to the Benzinger Township Hospital Authority, seconded by Bob Mohr.

Lou Radkowski commented he didn't believe Priscilla Phillips was a good fit and should not be appointed to the board and Nedward Jacob disagreed.

Council discussed the appointments and the Hospital Authority.

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- Roll call vote – Motion Passed
On a roll call vote Gary Anderson, Bob Mohr, Nedward Jacob, Gregory Gebauer and Mayor Howard voted in the positive and Andrew Mohney and Lou Radkowski voted in the negative, motion passed 5 to 2.
- Redevelopment Authority of the City of St. Marys (5 years)
Gregory Gebauer made a motion to reappoint Todd “Booka” Hanes to the Redevelopment Authority, seconded by Lou Radkowski.
- Roll call vote – Motion Passed
On a roll call vote Lou Radkowski, Bob Mohr, Gregory Gebauer and Mayor Howard voted in the positive and Gary Anderson, Nedward Jacob and Andrew Mohney voted in the negative, motion passed 4 to 3.
- St. Marys Area Airport Authority (5 years)
Gary Anderson made a motion to appoint Faisal El Awar and Dan Nedzinski to the St. Marys Airport Authority.

Council briefly discussed one of the appointments.
- Roll Call Vote – Motion Passed
On a roll call vote, Gary Anderson, Bob Mohr Nedward Jacob, Gregory Gebauer and Mayor Howard voted in the positive and Lou Radkowski and Andrew Mohney voted in the negative, motion passed 5 to 2.
- St. Marys Area Water Authority (5 years)
Motion Passed
Nedward Jacob made a motion to reappoint Michael Engel to the St. Marys Area Water Authority, seconded by Gary Anderson and all were in favor.
- St. Marys Municipal Authority (5 years)
Motion Passed
Gary Anderson made a motion to reappoint Michael Haines to the St. Marys Municipal Authority, seconded by Nedward Jacob and all were in favor.
- Board of Health (5 years)
Nedward Jacob made a motion to appoint Priscilla Philips to the Board of Health, seconded by Gary Anderson.

Council discussed the Board of Health responsibilities.
- Motion Passed
All were in favor to approve the appointment.
- Zoning Hearing Board (5 years – regular member and 3 years for alternate member)
Motion Passed
Nedward Jacob made a motion to appoint William R. Rung as the regular member and Sally Geyer as the alternate member to the Zoning Hearing Board, seconded by Lou Radkowski and all were in favor.
- City Planning Commission (4 years)
Motion Passed
Nedward Jacob made a motion to reappoint Bob Mohr and Jim Heary, Jr. to the City Planning Commission, seconded by Gary Anderson and all were in favor, except Bob Mohr who abstained.
- Police Civil Service Commission (3 years)
Motion Passed
Gary Anderson made a motion to appoint Derek Hansen to the Civil Service Commission, seconded by Nedward Jacob and all were in favor, except Andrew Mohney who opposed.
- Shade Tree Commission of the City of St. Marys (3 years)
Motion Passed
Gregory Gebauer made a motion to reappoint Cly Hornung and David Larkin to the Shade Tree Commission, seconded by Lou Radkowski and all were in favor, except Andrew Mohney who opposed.

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Library Board Motion Passed	Nedward Jacob made a motion to reappoint James Hoffman to the Library Board, seconded by Lou Radkowski and all were in favor.
CITIZEN COMMENTS ON NON-AGENDA TOPICS	There were no citizen comments on non-agenda topics.
TOPICS FOR DISCUSSION: Shade Trees and Ordinance	<p>Gregory Gebauer explained a prior Councilmember had contacted him regarding a review of the Shade Tree Ordinance that was performed by a previous Council committee.</p> <p>Nedward Jacob stated a summary review was distributed to the committee members but at that time the ordinance clarifying the Shade Tree Commission was restricted to the parks and areas between the curb and the sidewalk was approved, which he believed solved some of the issues. An appeal process was in place but a forester still needed to be appointed.</p> <p>Gary Anderson commented Solicitor Wagner had previously provided suggestions to help alleviate liability.</p> <p>Council discussed the matter and it was determined the Manager will review the summary and suggestions with Code Enforcement, the City Engineer and the Solicitor and will present ideas back to Council. The Manager will also proceed with the appointment process of the forester for the appeal board.</p>
Professional Sign Installation	<p>Gregory Gebauer explained since the Rotary Club placed its clock at the beginning of the boulevard there had been comments received regarding the non-profit signs that are permitted directly in front of the clock. The Rotary Club representatives were interested in assisting with a review of the permitted area for signs. Council discussed the matter and it was determined the Manager was already in the review process of the sign policy and he requested Council's input in order to compile a list of suggestions.</p> <p>Bob Mohr commented the Planning Commission had previously reviewed the matter and suggested the current location in order to condense it to a certain permitted area and would be willing to review it again.</p> <p>Nedward Jacob commented a reduction in size and limiting the amount of time the signs are permitted to be erected and the enforcement of only non-profit signs.</p> <p>Manager Pearson explained he would review the matter with Code Enforcement and would reach out to the Rotary Club for its suggestions.</p>
Thank you letter for the Rotary Clock	<p>Gregory Gebauer explained he was informed an official thank you letter was never sent to the Rotary Club for its donation of the Clock.</p> <p>The Manager and the Mayor will present an official thank you to the Rotary Club.</p>
City Goals	Lou Radkowski explained the City had a mission and vision statement which could guide the City goals for 2016. He requested Council to consider ideas and putting a plan together.

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Nedward Jacob commented his goal was to work on, implement and hopefully complete the numerous recommendations contained in the Novak Group Report.

Gary Anderson requested an update on the report at each Council worksession.

Nedward Jacob requested to review the recommendation on the Earned Income Tax.

Gary Anderson commented he believed it was considered a commuter tax that applied to all monies earned within the City with a possible reduction in property taxes. It was suggested the item could be placed on the May ballot as a referendum.

Manager Pearson suggested the City Goals committee publish its recommendations for yearly and long range goals.

Gary Anderson commented he believed the most important two items were the Novak Report recommendation and the Wastewater Treatment Plant, specifically I & I reduction and the reduction of metal into the sewer system.

Council and the Manager discussed I & I issues and it was agreed it was a priority.

Andrew Mohny commented his goal was to clean up the downtown area and to encourage community involvement to make it happen.

Gregory Gebauer commented his goal was also to move forward with I & I issues.

Mayor Howard commented his goal was to not give up on looking into the commuter tax. He also commented since he believed there was no better place then St. Marys and Elk County from an industry standpoint he intended to form an Industrial Council.


Bob Mohr commented his goal was also the I & I issue and questioned if monies would be spent this year for projects and Manager Pearson responded he would present a summary of projects for this year as soon as possible.

COUNCIL COMMENTS Councilman Gebauer thanked the rest of Council for the opportunity to again serve as Deputy Mayor.

ANNOUNCEMENTS Mayor Howard made the following announcement:

- Council's next meeting will be held Monday, January 18, 2016 at 7:00 p.m. at City Hall.

ADJOURNMENT Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 8:31 p.m.


Recording Secretary


Mayor