

MAY 6, 2019

CALL TO ORDER

The scheduled Special Council meeting of the City of Saint Marys was called to order by Mayor Louis Radkowski on Monday, May 6, 2019 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on May 2, 2019, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Louis Radkowski, Deputy Mayor Gregory Gebauer, Nedward Jacob, Bob Mohr, Chris Pletcher, Andrew Mohney, Margie Brown, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

City Staff: Public Relations Officer Hannah Brock, Public Works Director Tim Brennan and Community and Economic Development Coordinator Tina Gradizzi.

VISITORS

Visitors included: Shawn O'Hargan, Warren Stewart, Richard Sadley, Dennis Baran, Amy Cherry, Gerianne Cunningham and Dan Sorg.

APPROVAL OF MINUTES

April 15, 2019
Motion Passed

Margie Brown made a motion to approve the minutes of April 15, 2019, seconded by Andrew Mohney and all were in favor.

CITIZEN COMMENTS ON LEGISLATIVE ACTION TOPICS:

Dennis Baran resident of Parade St. commented on the width requirements of streets and provided various vehicle width measurements. He stated he was concerned with parking on Parade St.

**LEGISLATIVE ACTION:
Request from Red Cross**

Shawn O'Hargan, Market Manager of the American Red Cross presented their following 2019-2020 annual request:

The City Parking Enforcement Officer to honor blood donor placards that are properly displayed on the vehicle dashboard in the parking lot and metered areas surrounding the Moose Club during their monthly blood drive from 9:00 a.m. until 5:00 p.m. on a list of specified monthly dates that was provided.

Ms. O'Hargan noted she was searching for a civic, scout or youth group to place the signs at various locations downtown since they have seen a 20 percent decrease in donors without the signs.

Motion Passed

Nedward Jacob made a motion to approve the request, seconded by Andrew Mohney and all were in favor.

**CDBG Revision – 2015
Contract**

Tina Gradizzi, Community and Economic Development Coordinator explained the Memorial Park Scout House ADA Renovation Project was near completion and there were a few additional expenses as outlined by a memo from the City's Building Inspector, Ted Polinski. The costs for the additional items was \$1,920.00 plus \$500.00 for "as built" plans from the Engineer. Ms. Gradizzi presented a proposal to decrease the Housing Rehabilitation funding from \$72,950 to \$70,530 and increase the Scout House ADA Renovation funding from \$84,613 to \$87,033. The summary is as follows:

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Projects	Current	Revised
Administration	\$49,410	\$49,410
Bell and Hose Tower	\$67,527	\$67,527
Memorial Park Scout House	\$84,613	\$87,033
Housing Rehabilitation	\$72,950	\$70,530

Motion Passed

Margie Brown made a motion to approve the 2015 Contract revision, seconded by Andrew Mohney and all were in favor.

**Award of Bids:
Stone Bid**

Manager Pearson stated the following bids were opened on May 1st, 2019 for the yearly supply of stone:

G.O. Hawbaker, State College, PA

2a Limestone Color	\$24.94
#3 Limestone	\$28.94
1b Limestone	\$32.94
2b Limestone	\$28.94
Driving Surface Aggregate	\$31.94
Native Pit Stone	No Bid

J.M. DeLullo Stone, Kersey, PA

2a Limestone Color	\$21.35
#3 Limestone	\$23.90
1b Limestone	\$29.40
2b Limestone	\$23.10
Driving Surface Aggregate	\$26.50
Native Pit Stone	No Bid

Bucktail Excavators, St. Marys, PA

2a Limestone Color	\$18.77
#3 Limestone	\$22.92
1b Limestone	\$26.92
2b Limestone	\$21.67
Driving Surface Aggregate	\$24.32
Native Pit Stone	\$12.50

Woodland Equipment, Woodland, PA

2a Limestone Color	\$20.71
#3 Limestone	No Bid
1b Limestone	\$28.18
2b Limestone	\$24.15
Driving Surface Aggregate	\$27.68
Native Pit Stone	No Bid

PSM Enterprise, Ridgway, PA

2a Limestone Color	\$23.48
#3 Limestone	\$25.13
1b Limestone	No Bid
2b Limestone	\$23.93
Driving Surface Aggregate	\$27.93
Native Pit Stone	No Bid

It was recommended the bids be awarded as follows:

- 2a Limestone Color - Bucktail Excavators - \$18.77
- #3 Limestone - Bucktail Excavators - \$22.92
- 1b Limestone - Bucktail Excavators - \$26.92
- 2b Limestone - Bucktail Excavators - \$21.67

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Driving Surface Aggregate - Bucktail Excavators - \$24.32
Native Pit Stone – Bucktail Excavators – 12.50

Motion Passed

Nedward Jacob made a motion to award the stone bid as recommended, seconded by Andrew Mohney and all were in favor.

Dust Control

Manager Pearson stated the following bids were opened on May 1st for the annual supply of dust control:

	E2/E3	MC70/MC30
Jefferson Paving, Brookville, PA	\$2.14	\$3.21
Midland Asphalt Materials, Bloomsburg, PA	\$2.17	\$3.10

It was recommended to award Jefferson Paving the E2/E3 bid (\$2.14) and Midland Asphalt Material the MC70/MC30 bid (\$3.10) as lowest bidders.

Motion Passed

Margie Brown made a motion to award the bids as recommended, seconded by Andrew Mohney and all were in favor.

Asphalt Base Repair

Manager Pearson stated the following bids were opened on May 1st for the asphalt base repair:

HRI, Inc.	\$269,512.00
New Enterprise, Inc.	\$303,526.35
GlennO Hawbaker, Inc.	\$309,216.75

It was recommended to award the bid to HRI, Inc. as low bidder in the amount of \$269,512.00.

Motion

Nedward Jacob made a motion to award the bid as recommended, seconded by Andrew Mohney.

Discussion

Bob Mohr questioned the timing of the work and Manager Pearson responded hopefully early summer.

Nedward Jacob questioned the completion of 2018 work and Manager Pearson responded they were working with last years contractor to come back to finish up.

Motion Passed

All were in favor of the motion.

Charles Street Rehabilitation Project

Manager Pearson stated the following bids were opened on April 30th for the Charles Street Rehabilitation Project.

Dave Roman Excavating, Inc.	\$ 915,140.75
Glenn O. Hawbaker, Inc.	\$1,389,559.75

It was recommended to award the bid to Dave Roman Excavating, Inc. as the lowest bidder in the amount of \$915,140.75.

Motion

Nedward Jacob made a motion to award the bid as recommended, seconded by Chris Pletcher.

Discussion

It was noted the company had previously completed work for

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the City on Mertz Ave., George St. and Fourth St.

Tim Brennan, Public Works Director clarified the project will include the intersection of Benedict St. He further clarified the project would be funded through Capital funds, 2016 bond revenues and Sanitary Sewer I & I funds.

Nedward Jacob questioned if the Water Authority and other utilities were notified of the project and Mr. Brennan responded yes, the water lines will be redone but the gas company did not express an interest in the replacement of the gas lines.

It was noted approximately \$300,000.00 would be used from the I & I fund and would help with the I & I issues in that area.

Motion Passed

All were in favor of the motion.

**TOPICS FOR DISCUSSION:
Downtown Park Update**

Manager Pearson provided a slideshow of the downtown park updates with the following information:

Current configuration

Phase I (by Fall 2019)

- Public Bathrooms
- Bridge (to Bruxelles St.)
- Electric, Water and Sewer Infrastructure
- Sidewalk Path Extensions
- Seating Areas and Seating cutouts
- Pathway Decorative Lights

Phase II (By fall 2019)

- Demolition of Depot St. buildings (RDA)
- River walk Path Extension

Future Project Phases

- Fitness Court
- Stage
- Fountain
- Pavilion
- Seating Area
- Landscaping and Park Layout

He noted the next steps were permit requirements, meet with the RDA and the bidding of Phase I and the restroom. He further commented the park naming would be discussed in June or July of this year.

Parking Signage

Mayor Radkowski explained Council had heard comments from Mr. Baran earlier regarding parking signage on Parade St.

Gerianne Cunningham, representing the Jeselnick family on Parade St., provided measurements of various streets in the City. She stated 9 out of 18 residents along Parade St. that she spoke to wanted to keep parking on Parade St. She believed speeding was also an issue. She stated she has not noticed an issue with emergency vehicles on Parade St. She noted when Parade St. was widened, she believed the residents were told it was to accommodate parking on one side of the street.

Council, the Manager, the Public Works Director and the Solicitor had a lengthy discussion on parking signage with the following highlights:

- Parking ordinances have not been updated since 2007.
- Numerous instances of current ordinance restrictions

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- not matching the signage or no signage.
- Police cannot enforce ordinances unless properly signed.
- Most of the residential streets are not wide enough to accommodate on-street parking.
- Line of sight issues when exiting driveways due to parked cars and/or trees.
- Exiting driveways when cars are parking on the other side of the street is "tight".
- Signage being removed by residents.
- Prior Council's and Manager's not wanting to enforce areas due to apartment complaints.
- Parking for apartments/multi-tenant buildings.
- Determining what areas to consider as a starting point to correct issues.
- Streets that have the same width as Parade St. (ex. Center St.) that currently allow on-street parking.
- Consider starting with artery streets (approximately 6 to 8 roadways).
- 90-day experiment to determine any issues.
- Performing traffic counts.
- Consider revisions to the no parking 2 a.m. to 6 a.m.
- Consider alternate side of the street parking.
- Consider revising parking to reflect how we live today.
- Determine "collector streets".
- Determine a strategic goal.
- Public Works will provide a list of "collector streets" and perform traffic counts on those streets for Council's review.

Parking Committee Update

Andrew Mohney provided the following updates from the Parking Committee:

Phase I -Implementation of the Meter Feeder application was completed and data was being compiled.

Phase II – Permit Parking – Recommendations are as follows:
 \$40.00 monthly parking permit would allow for parking at any on-street meter or metered parking lot space from 7:00 a.m. until 8:00 p.m. = Current cost to park at a meter for 8 hours, 5 days a week for one month @.25 cents an hour.

\$20.00 monthly parking permit would allow for parking in any municipal parking lot or the parking garage with no guarantee of a designated spot within a parking lot. This would be implemented as a first come first serve basis with overflow parking allowed in the Parking Garage.

\$10.00 parking permit – Parking Garage only 7 a.m.– 8 p.m.

\$30.00 parking permit – Parking Garage only 24 hours

The following was recommended:

Standardize the meters to accept the same coinage

Set the penalty period for a parking fine to 72 hours and the amount be set to \$10.00 and after 30 days would go to citation.

No meter rate increase was suggested at this time.

It was noted numerous gradual increases in rates would not be

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cost effective, due to the cost to update the meters for each increase being approximately \$35.00 per meter.

It was also noted the change to the parking permits would eliminate the "permit parking only" spots and meters would need to be installed.

Andrew Mohny noted to prove that the Parking Garage is not that far away, he had placed an overlay of a "big box store" and its parking lot onto the downtown area. The overlay encompassed the west side of the Diamond by Elk County Real Estate building all the way to the entire Parking Garage.

It was agreed to have the Parking Committee recommendations drafted by the Solicitor by either Resolution or Ordinance.

Reinstating a Parking Authority was recommended to handle all aspects of parking.

It was determined that recommendation would be a separate discussion in the future.

CITIZEN COMMENTS ON DISCUSSION TOPICS

Warren Stewart questioned code enforcement of political signs and Mayor Radkowski responded, since his question was not a topic of discussion, could he bring up his concerns after the meeting or at the next meeting and Mr. Stewart agreed.

ANNOUNCEMENTS

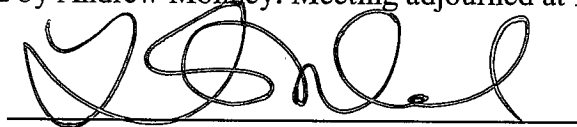
Mayor Radkowski made the following announcements:

- Council's next regular meeting will be held on Monday, May 20, 2019, at 7:00 p.m. at City Hall.

ADJOURNMENT

Nedward Jacob made a motion to adjourn the meeting, seconded by Andrew Mohny. Meeting adjourned at 9:05 p.m.


Recording Secretary


Mayor