



**INVITATION FOR BID
THE CITY OF ST. MARYS
AND
ELK COUNTY BOARD OF COMMISSIONERS
CHRISTIAN FOOD BANK DRIVE-THRU ADDITION PROJECT**

Sealed bids are being accepted for a Community Development Block COVID (CDBG-CV) project for the construction of approximately 1,440 sq. ft. addition to the Christian Food Bank, City of St. Marys, Elk County PA. Bids will be received by the City of St. Marys, Community and Economic Development Department, 11 LaFayette Street, St. Marys, PA 15857, until 10:00 am Monday May 3, 2021. All bids will be held until the May 4, 2021 Commissioner's Meeting at 10:00am, at which time all bids will be publicly opened and read aloud. Final award of bids will be done at the Monday, May 17, 2021 City of St. Marys Council meeting. Faxed or emailed bids will not be accepted.

Contract Documents, plans and bid forms may be obtained from the City of St. Marys, City Hall, Community and Economic Development Department, 11 LaFayette Street, St. Marys, PA 15857; telephone number (814) 781-1718 ext. 225. Bid packets must be purchased for the nonrefundable fee of **\$50.00**. All checks shall be made payable to "The City of St. Marys". Bidders must purchase the Contract Documents and Plans to be eligible to bid this project.

A **MANDATORY** pre-bid conference will be held at the Christian Food Bank, 817 South Michael, St. Marys, PA at 10:00 AM on Wednesday April 7, 2021.

Bids must be accompanied by a Bid Guaranty, which shall not be less than ten percent (10%) of the amount of the Bid. At the option of the Bidder, the guaranty may be a certified check, bank draft, negotiable U.S. Government Bonds (at par value). The Bid Bond shall be secured by a guaranty or a surety company listed in the latest issue of U.S. Treasury Circular 570. The amount of such Bid Bond shall be within the maximum amount specified for such Company in said Circular 570 and can be issued in both names, County of Elk and City of St. Marys. No Bid will be considered unless it is accompanied by the required guaranty. If contractor chooses to issue a certified check or bank draft as their 10% bid guarantee then two certified checks or bank drafts must be issued. One payable to the County of Elk for 23% and City of St. Marys for 77%. Cash deposits will not be accepted. The Bid Guaranty shall insure the execution of the Agreement and the furnishing of the Surety Bond or Bonds by the successful Bidder, all as required by the Contract Documents.

The successful bidder will be required to furnish and pay for satisfactory performance and payment bonds, each in an amount of 100% of the contract price. A maintenance bond will also be required at the completion of the project.

Bidders must submit with their bids the non-collusion affidavit contained in the bid documents.

Prevailing wages established under the Davis-Bacon Act will apply to this contract. The contract documents contain requirements addressing prevailing labor wage rates, labor standards, nondiscrimination in hiring practices, goals for minority and female participation, participation by Section 3 residents and businesses, and related matters. The bidders must submit documentary evidence

of minority and women business enterprises which have been contacted and to which commitments have been made. Documentation of such solicitations and commitments shall be submitted concurrently with the bid. Bids that do not include this documentation may be rejected.

The Elk County Board of Commissioners and The City of St. Marys reserve the right to reject any and all bids and to waive any and all informalities. Bids may be held by the Elk County Board of Commissioners or The City of St. Marys for a period not to exceed 60 days from the date of bid opening for the purpose of reviewing the bids and investigating the qualifications of bidders prior to awarding the contract.

This project is financed in part by a grant from the federal U.S. Department of Housing and Urban Development, under the administration of the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED).

The City of St. Marys
and
The Elk County Commissioners

