

JANUARY 15, 2018

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Louis Radkowski on Monday, January 15, 2018 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on January 11, 2018, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Louis Radkowski, Deputy Mayor Gregory Gebauer, Chris Pletcher, Andrew Mohney, Margie Brown, Nedward Jacob, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski. Bob Mohr was excused.

VISITORS

Visitors included: Steve Bagley, Jim Wolf, Tom Farley, John Dippold, Amy Cherry, Tina Gradizzi, Richard Sadley, Warren Stewart and Lance Mohney.

APPROVAL OF MINUTES

January 2, 2018

Motion Passed

Andrew Mohney made a motion to approve the minutes of January 2, 2018, seconded by Chris Pletcher and all were in favor.

**PRESENTATION OF
CERTIFICATES OF
APPRECIATION FOR
MEMBERS OF CITY'S
AUTHORITIES, BOARDS
AND COMMISSIONS**

Mayor Radkowski presented Certificates of Appreciation to the following:

Tom Farley - Vacancy Board Chairman – 4 years
James Condon – Board of Health – 10 years

The following who were not in attendance will also receive Certificates of Appreciation:

David Herzing – Golf Authority – 35 years
Peter Winklbauer – Redevelopment Authority – 10 years
Terence Pontzer – Airport Authority – 41 years
Michael Kneidel – Water Authority – 15 years
Dan Vollmer – Recreation Board – 10 years
Randy Geci – Planning Commission – 4 years
Richard Gabler – Shade Tree Commission – 3 years

**CITIZEN COMMENTS ON
AGENDA TOPICS**

There were no comments on agenda topics.

MANAGER'S REPORT

Manager Pearson reported

- The City is moving forward with the ARC funding in the amount of \$585,000 for improvements to Airport Road.
- Kaulmont Park expansion deed was signed and will be recorded. The Recreation Board has established a committee to work with the Soccer Association and the City.
- The City is accepting applications for the new part time Parks and Recreation Manager position.

Mayor Radkowski asked Council if they had any questions for the Manager and there were none.

SOLICITOR'S REPORT

Solicitor Wagner had nothing to report.

Nedward Jacob asked the status of the Seneca Resources lawsuit and Solicitor Wagner responded the matter is in the Judge's hands and is not aware of a decision date.

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TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report as of December 31, 2017:

As for now the total revenue for the General Fund was \$6,568,354 or 100 percent of budget and the expenditures to date were \$5,874,222 or 90 percent of budget. All other funds are well within their budget with some carryovers to next year, including the Sewage Treatment Fund. \$1,704,442 was transferred from the General Fund to the Capital Reserve Fund in 2017 for the Capital Improvement Plan. \$448,516 was budgeted for 2017, \$1,255,926 was a carryover from 2016. Total current real estate tax revenue received in 2017 was \$3,848,414. This was 100 percent of budget. Total outstanding for 2017 was \$165,583. Total Earned Income collected was \$1,536,978 which was 102.5 percent of budget. Pension Plans increased from last year. 4th quarter delinquent real estate tax from the County had not yet been received and some outstanding invoices from vendors and other adjustments will be made, so figures for the end of the year will change and be adjusted. Final financial reports will be available along with the audit report in May of 2018. The City's total outstanding debt as of December 31, 2017 was \$6,603,119 and did not include loans that the City guarantees.

Margie Brown questioned the sewer late fees and penalties and Manager Pearson explained the City was taking an aggressive approach on collecting delinquent sewer accounts and the new sewer software allowed consistent collection.

LEGISLATIVE ACTION:**Consider for adoption:**

Resolution No. 18-01, re:
Authorizing the Mayor and
Manager/Secretary to sign
agreements with PennDOT for
2018

Motion Passed

Resolution No. 18-01 was presented for adoption authorizing the Mayor and Manager/Secretary to sign agreements with PennDOT for 2018.

Andrew Mohny made a motion to adopt Resolution No. 18-01, seconded by Nedward Jacob and all were in favor.

Resolution No. 18-02, re:
Authorizing the Manager to
sign the federal aid
reimbursement agreement
between the City and PennDOT

Motion Passed

Resolution No. 18-02 was presented for adoption authorizing the Manager to sign the federal aid reimbursement agreement between the City and PennDOT.

Manager Pearson explained the Resolution formally accepts the funding for the Appalachian Regional Commission (ARC) project for Airport Road improvements and authorizes himself to sign the agreement.

Margie Brown made a motion to adopt Resolution No. 18-02, seconded by Andrew Mohny and all were in favor.

Resolution No. 18-03, re:
Annual Fair Housing Resolution

Motion Passed

Resolution No. 18-03 the City's Annual Fair Housing Resolution was presented for adoption.

Manager Pearson clarified due to the City receiving federal funds this was an annual requirement.

Nedward Jacob made a motion to adopt Resolution No 18-03, seconded by Margie Brown and all were in favor.

Airport Agreement

Nedward Jacob stated after 10 months and 14 revisions there was finally an agreement between the City and the Airport Authority. The Airport Authority unanimously approved the agreement at their January 8th, 2018 meeting. The agreement

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clarifies what the City will do for the Airport and what the Airport needs to do to comply with the agreement. The agreement contained a schedule of repayment for a 10 year period for the Airport to repay debt owed to the City in the amount of \$100,000.

Solicitor Wagner explained it was drafted through Councilman Jacob's efforts to make the financial affairs of the Airport more transparent to City Council. He further explained Paragraph 7 reserved the City's right, within the law, to take over the operations of the Airport if things didn't work out.

Chris Pletcher questioned if there were any covenants that the Airport had an issue with and Nedward Jacob responded nothing was added. The City would continue to apply stone and salt to S. Michael Extension. The additional \$20,000 in the budget would be held by the City to pay for the Airport Authority audits. They must provide quarterly reports, year to date totals of their budget and an annual budget to Council.

Manager Pearson clarified the agreement documented the details of responsibilities on each side in writing.

Motion Passed

Nedward Jacob made a motion to approve the agreement between the City and the Airport Authority, seconded by Andrew Mohney and all were in favor.

Nedward Jacob requested the Lease Agreements be drafted for Lot's 1 and 2 in the Airport Industrial Park for the next Airport Authority meeting.

The Manager will work with the Solicitor on composing the agreements.

Nedward Jacob commented the FAA had requested the two lots be separated for lease only so the Airport could receive a revenue source for operations.

Manager Pearson explained the lots are still owned by the City, and there was never a formal agreement to enable the Airport Authority to lease the lots.

Mayor Radkowski thanked Councilman Jacob for all his hard work on this agreement.

Nedward Jacob thanked his fellow committee members, Bob Mohr and Andrew Mohney, the Solicitor, the City Manager and City staff for all of their input for the agreement.

Appointment to the Planning Commission

Mayor Radkowski requested nominations for the remaining vacancy on the Planning Commission.

Nedward Jacob nominated Kate Yetzer, as recommended.

Margie Brown nominated Jim Wolf, the other applicant.

Motion Tied

On a hand vote, 3 voted for Jim Wolf and 3 voted for Kate Yetzer. Tied Vote.

Tabled until next meeting

Mayor Radkowski stated due to the inability to break the tie at tonight's meeting the matter will be brought back at the next meeting in February.

CITY OF SAINT MARYS COUNCIL MEETING

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Subdivision Application: 2018-01, Hemlock Grove Estates, Cross Road

A subdivision application 2018-01 was presented from Hemlock Grove Estates, for property located on Cross Road. The subdivision proposed to subdivide a 42,552 acre lot into 5 lots for single family dwelling development. The lots have access to natural gas, public water and are proposing private sewage disposal. Every lot has access to a public street. There is no residual parcel. The Planning Commission had no comments on the subdivision.

Motion

Andrew Mohny made a motion to approve 2018-01 subdivision application, seconded by Nedward Jacob.

Margie Brown questioned the onsite sewage and Solicitor Wagner responded the map shows the lots were site tested. In general, the property must pass the soil test before the City can approve the subdivision.

Motion Passed

All were in favor to approve 2018-01 subdivision application.

TOPICS FOR DISCUSSION:

There were no topics for discussion.

CITIZEN COMMENTS ON NON-AGENDA TOPICS

Tom Farley requested Council speak into the microphones on the table during meetings so the public can hear what is being said.

Lance Mohny described his dissatisfaction with snow and ice on the crosswalk that goes over the railroad tracks on Erie Avenue near his business.

COUNCIL COMMENTS

Nedward Jacob asked if Council wanted to continue with the Airport committee and Manager Pearson responded that would be Council's decision.

Mayor Radkowski commented Council will need to review other committees of Council and suggested they think about which ones they believe are still necessary for a future discussion.

Chris Pletcher commended Councilman Jacob for his work on the Airport agreement.

Nedward Jacob gave credit to Solicitor Wagner.

Mayor Radkowski commented he understood that there were things that needed improved in the City and he encouraged residents to let the City know of any issues. He also encouraged to not judge others, but to try to work together to solve any issues.

Councilman Mohny stated for the record, he is judging others, but he was also shoveling the area discussed earlier.

ANNOUNCEMENTS

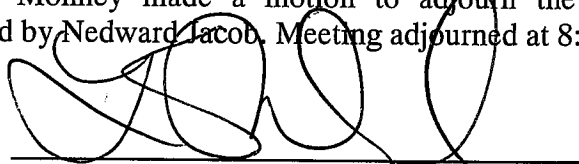
Mayor Radkowski made the following announcements:

- Council's next regular meeting will be held on Monday, February 19, 2018, at 7:00 p.m. at City Hall.

ADJOURNMENT

Andrew Mohny made a motion to adjourn the meeting, seconded by Nedward Jacob. Meeting adjourned at 8:01 p.m.


Recording Secretary


Mayor